**Technical Trainer job description**

**Job brief**

The Technical Training Specialist is responsible for delivering existing training courses and assisting the other training specialists in ensuring all training materials and classes remain current and effective. The Technical Training Specialist must remain current on Calabrio and competitor product releases and features and will be responsible for explaining complex product information to non-technical audiences.

**Responsibilities**

2) Writes training program, including outline, text, handouts, and tests, and designs laboratory exercises, applying knowledge of electronics, mechanics, hydraulics, pneumatics, and programming, and following machine, equipment, and tooling manuals.

3) Schedules classes based on classroom and equipment availability.

4) Lectures class on safety, installation, programming, maintenance, and repair of machinery and equipment, following outline, handouts, and texts, and using visual aids, such as graphs, charts, videotape, and slides.

5) Demonstrates procedures being taught, such as programming and repair, applying knowledge of electrical wire color coding, programming, electronics, mechanics, hydraulics, and pneumatics, using handtools, measuring instruments, and testing equipment, and following course outline.

6) Observes trainees in laboratory and answers trainees' questions.

7) Administers written and practical exams and writes performance reports to evaluate trainees' performance.

8) Participates in meetings, seminars, and training sessions to obtain information useful to training facility and integrates information into training program.

9) May repair electrical and electronic components of robots in industrial establishments.

10) May install, program, maintain, and repair robots in customer's establishment.

11) May be designated according to subject taught as Instructor, Programmable Controllers; Instructor, Robotics.

**Requirements**

 Bachelor’s degree

 Proficient in Microsoft applications

 At least 3 years of solid technical training experience

 Preferred experience in the Software Industry

 Ability to be on feet while performing job responsibilities

 Ability to sit for long periods of time depending on your position and/or getting up and down through your work shift

 Ability to view a computer for a long period of time