**NOC for Visiting Abroad**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ref No. \_\_\_\_\_\_\_\_\_\_\_\_\_

**To Whom It May Concern**

1. This letter is to claim complete No Objection, if  Mr. \_\_\_\_\_\_\_\_\_\_\_\_ employee at \_\_\_\_\_\_\_\_\_\_\_\_\_ is going on a visit tour abroad.
2. He has informed the management before his action and this letter is issued as per the request of employee. According to provided details the date of visit will be from 6th June to 20th June, 2015.

Yours Sincerely,

(Sign & Stamp)

HR Officer,

Company Name