**Instructional Designer job description**

 **Job brief**

The Instructional Designer will develop instructional models and prepare engaging content for self-paced e-learning, in collaboration with subject specialists and other members of the e-learning team for an Associate Degree in Engineering.

**Responsibilities**

* Working knowledge of and proficiency in learning management systems, synchronous learning applications, and comprehensive experience using a wide range of instructional technologies and software applications.
* Demonstrated acumen in educational and learning philosophy, pedagogical and andragogic theory, project management, and instructional systems design principles and practices.
* Knowledge of multimedia instructional courseware and instructional delivery to enhance learning.
* Ability to work independently or in teams, collaborate with others, lead projects, manage budgets, and provide excellent customer service to the college community.
* Excellent interpersonal skills and work ethic that demonstrates an ability to work effectively with others and complete assigned tasks in a timely and efficient manner.
* Skill in managing projects effectively in accordance with established plans and policies.
* Ability to analyze the work of project team members and provide effective and timely feedback.
* Ability to apply a logical, systematic approach to problem solving, with a focus on meeting client
* expectations and improving instructional effectiveness.
* Ability to identify important topics and conduct job related research.
* Ability to understand and anticipate the needs and expectations of external and internal clients.
* Ability to make clients and their needs a primary focus.
* Ability to develop and sustain productive client relationships.
* Ability to demonstrate flexibility and independent thinking.
* Ability to work with a wide range of constituencies in a diverse community.
* Ability to partner with faculty in order to create learner focused technology enabled learning environments.
* Ability to communicate effectively, both orally and in writing.

**Requirements**

* Master’s degree in instructional or educational technology, curriculum and instruction, instructional design and technology or related field from a regionally accredited institution.
* Minimum of four (4) years experience in instructional design, computer-based training, course development and instruction.
* Knowledge of: current technologies; instructional technologies; compliance as it pertains to the e-learning environments; various computer hardware, peripherals and computer operating systems; networking systems; various computer software packages (including database management, spreadsheet analysis and graphics); authoring languages and systems; instructional design techniques and procedures.
* Strong background in project management, curriculum development, instructional design and adult learning theories, multimedia production, distance learning technologies and current web design technologies is required.
* Higher education experience in distance learning or technology-enhanced courses, including blended and/or online courses.
* Knowledge of the instructional design process and development of computer-based training. Communicate effectively orally and in writing; establish cooperative working relationships throughout the design process and with persons contacted in the course of performing assigned duties.
* Valid driver’s license is required for travel to other campuses.