|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **AUDIT QUOTATION** | | | | | | | |
|  | | | | | | | |
| **[COMPANY NAME]**  [ADDRESS]  [CITY, STATE, ZIPCODE]  [CONTACT NO.] |  | | | | | | |
| Quote #: | | |  | | | |
| Issue Date: | | |  | | | |
|  | Valid Till: | | |  | | | |
| **Auditor Details:** |  |  | | | | | |
| [AUDITOR NAME]  [ADDRESS]  [CITY, STATE, ZIPCODE]  {CONTACT NO.] |  | | **Prepared By :** | | |  | |
|  | | | | | | |
|  | | **SIGNATURE :** | | |  | |
|  | | | | | | |
|  | | | | | | | |
| **Audit Task** | | | | | **Timeframe** | | **Price** |
| Audit Planning( Collect data from bankers, agency, previous years statement | | | | | 4 Days | | Rs.500.00 |
| Report Preparation, Transaction Confirmations, Internal Controls | | | | | 4 Days | | Rs.200.00 |
| Risk Assessment, Functionality Testing, Revenue and Disbursement | | | | | 3 Days | | Rs.150.00 |
| Field Work(Deposits, Payroll and unrecorded liabilities checking) | | | | | 5-7 Days | | Rs.100.00 |
| Draft Reports(Auditors Feedback, Report Submission) | | | | | 3 Days | | Rs.100.00 |
|  | | | | |  | | Rs.0.00 |
|  | | | | |  | | Rs.0.00 |
| **Terms & Conditions:**  Payment should be made not later than 15 days.  30% Should be paid in advance | | | | | **SUB TOTAL** | | **Rs.1,050.00** |
| **GST @ 18 %** | | **Rs.** |
| **TOTAL** | | **Rs.** |