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| **COMMERCIAL CLEANING QUOTATION** |
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|  | **To:** |
| Project Name: |   |  | Customer Name: |   |
| Quote #: |   |  | Complete Address: |   |
| Issue Date: |   |  | Contact Number: |   |
| Valid Till: |   |  | Email-id: |   |
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|  |
| **Area** | **Cleaning Details** | **Total Amount** |
| Main Office |  Window Cleaning, Mopping, Carpet Cleaning, Use Disinfectants | Rs.1,000.00 |
| Reception | Vacuum Carpet Area, Clean Front Desk, Empty Bins, Couch Cleaning | Rs.500.00 |
| Kitchen | Clean Microwave, Wipe Sinks, Refill Kitchen and Hand wash | Rs.400.00 |
| Washrooms | Clean and Sanitize Sinks, Disinfect Toilets, Mop and Disinfect Floors | Rs.500.00 |
| Meeting Rooms | Arranging Tables & Chairs, Dust Windows and Blinds, White Boards | Rs.400.00 |
| Stairs | Mop Floors, Wipe Skirting Boards | Rs.300.00 |
|   |   | Rs.0.00 |
|   |   | Rs.0.00 |
| **Account Details:** | **Subtotal:** | **Rs.3,100.00** |
| Company Name: |  |  | **GST @18 %:** | **Rs.155.00** |
| Account number: |  |  |
| Bank Name: |  |  | **TOTAL** | **Rs.3255.00** |
| Email-id: |  |  |
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