

# **THE PUNJAB WAREHOUSES RULES, 1958**

# THE PUNJAB WAREHOUSING RULES, 1958

## COOPERATIVE DEPARTMENT NOTIFICATION

The 3rd December 1958

No. 3771-Coop-58/792-With reference to the Punjab Govt. Cooperative Department, Notification No. 2274-Coop. 58/2892, dated 24th Sept. 1958, and in exercise of the powers conferred by section 34 (3) of the Punjab Warehouses act, 1957, the Governor of Punjab is pleased to make the following rules :—

### PRELIMINARY

1. These rules may be called the Punjab Warehouses Rules, 1958.
2. In these rules unless there is anything repugnant to the subject or context
  - a) "Act" means the Punjab Warehouses Act, 1957 (Punjab Act No.2 of 1958).
  - b) "Form" means a form appended to these rules ;
  - c) "Non-negotiable receipt" means a receipt on the production of which the goods specified therein shall be delivered to the person who tendered the goods to the Warehouseman for storage."
  - d) "Registrar" means the Registrar of Cooperative Societies appointed under the Punjab Cooperative Societies Act, 1954, or any officer of the Cooperative Deptt. not below the rank of an Assistant Registrar authorised by the Govt. in this behalf;
  - e) "Year" means the calendar year commencing from the first day of January.

### LICENSING OF THE WAREHOUSES

Section 4 (i) 11 and  
34(i).

3. a) Every application for a licence under Section 3 and for renewal under section 6 of the Act shall be made to the Registrar in Form - I and a duplicate license under section 11 in Form - II. The application shall be signed by the applicant who shall be bound to supply such additional information as may be required by the Registrar.
- b) An application for renewal of a licence shall be made every year at least one month prior to the commencement of the year for which it is required.
- c) No application for a licence or its renewal shall be entertained unless it is accompanied by the fees specified in rule 14.
- d) A person desiring to conduct the business of a Warehouseman in more than one village or town shall submit separate applications for licence in respect of

his business in each such village or town. In the case of his having more than one place of business in the same village or town he may apply for only one license in respect of such places of business provided he specifies which of them shall be his principal place of business.

Section 4 (2) 11 and  
34 (2) (a).

4. a) The scale of annual fees prescribed for the grant of a licence or its renewal for the conduct of the business of a Warehouseman shall be as follows :
  - (i) warehouses having a storage capacity upto 25,000 cft. Rs. 50/
  - (ii) for every additional 25,000 cft. storage capacity or fraction thereon. Rs. 50/
- (b) For the issue of a duplicate license under Section 11 a fee of Rs. 5 shall be charged.

Sections 3 and  
34(2) (b)

5. A licence under sub section (2) of section 4 of the Act shall be granted in Form III, subject to the following conditions :
  - i) every warehouseman shall maintain in respect of each warehouse for which a licence has been granted, net assets liable for the payment of any indebtedness arising from the conduct of a warehouse to the extent of atleast Rs. 5 per 100 cft. storage capacity of the licenced warehouse. Such assets may consist of movable or immovable property. These assets shall be suitably insured against any loss or damage according to the directions issued from time to time by the Registrar in this behalf;
  - ii) a warehouseman shall display his license in his principal space of business where receipts are delivered to the depositors;
  - iii) Whenever any warehouseman has become incompetent or has ceased to conduct the business of a warehouse, he shall inform the authority granting the license immediately;
  - iv) the Registrar or any other person authorised by him in this behalf he shall be competent to inspect or examine the warehouse licensed under the Act and shall have access at all usual hours of business to all the books.

records, papers and accounts relating to the warehouse.

- v) the warehouseman shall furnish such information with regard to the working of the warehouse, as the Registrar or any other person authorised by him in this behalf may require.

Section 6

6. A licence shall be granted for a period of one year provided that a licence issued during a year shall expire on 31st December of the same year.

Section 5

7. 1) An applicant for a licence of a warehouseman shall, at the time of application, furnish to the Registrar a security deposit in cash or in Govt. securities assessed at Rs. 5 per hundred cubic feet of the storage capacity subject to a minimum of one hundred rupees :

Provided that no security shall be required if the applicant is a corporation established under the Warehousing Corporations Act, 1962.

- 2) The security furnished under sub-rule (1) shall be liable to forfeiture in part or in whole by the Registrar if he is satisfied that the warehouseman has violated any of the provisions of the Act or these rules.

Section 32 (2) (c)

8. The names and locations of the warehouses and the names and addresses of warehouseman licenced under the Act, as on the 1st day of January every year shall be published in the Punjab Govt. Gazette before the 15th of February of the same year.

Section 9 (2) and 34  
(2) (c)

9. The orders passed under subsection (2) of section 9 of the Act, by the prescribed authority for the Suspension, revocation or cancellation of a licence shall take effect from the date of communication of such orders. All cases of suspension, revocation or cancellation of the licences shall be published in the Punjab government Gazette.

### DEPOSIT & MAINTENANCE OF GOODS

Section 12(2) 16(1)  
and 34 (1)

10. Application for the deposit of goods shall be made to the warehouseman in Form IV and for delivery of goods shall be made in Form V.

Section 13 (2) 16 (1)  
and 34 (1)

11. The warehouseman shall issue receipts of the goods received by him in Form VI.

Section 34(1)

12. Every warehouseman shall send the names, addresses and signatures of the persons authorised to sign on behalf of the warehouseman, to the Registrar. In the case of any



change made in the persons so authorised, information in respect of that shall be supplied immediately to the prescribed authority alongwith the names, addresses and signatures of the newly authorised persons.

- Section 27 and 34 (1) 13. Every warehouseman who issues a non-negotiable receipt shall cause to be marked upon it the words "Not Negotiable".
- Section 28 and 34 (1) 14. An application for grant of a duplicate receipt, if the original is lost or destroyed, shall be made by the depositor to the warehouseman and shall be accompanied by-
- a) an affidavit showing that the applicant is lawfully entitled to the possession of the original receipt that he has not negotiated or assigned it, the circumstances in which the original receipt was lost or destroyed, and if lost, that diligent efforts had been made to find the receipt without success.
  - b) an indemnity bond for an amount double the value of the goods represented by the original receipt; and
  - c) a sum of rupees five.
- Section 28 and 34 (1) 15. On receipt of application the fact that the receipt is lost shall be published by the warehouseman, at least in one local newspaper giving one month's clear notice of the issue of a duplicate receipt thereof. The expenses in this regard shall be borne by the applicant.
- Section 28 and 34 (1) 16. After the expiry of the period referred to in the preceding rule, a duplicate receipt stamped as "duplicate" shall be issued by the warehouseman.
- Section 28 and 34 (1) 17. The original receipt, after the issue of a duplicate receipt, if produced, shall not be made use of.
- Section 27 and 34 (1) 18. Every depositor shall supply copies under his signatures of any endorsement regarding transfer, mortgage or encumbrance of goods as may be recorded on the warehouse receipt within 48 hours from making such endorsement.
- Section 19 and 34 (1) 19. No warehouseman shall levy or recover charges for his services in excess of the scheduled charges filled by him and approved by the Registrar. A provision shall be made for allowing a concession of 10 per cent to cooperative societies in the schedule of charges.
- Section 19 and 34 (1) 20. Every warehouseman shall display conspicuously the approved schedule of charges at his principle place of business where receipts are delivered to the creditors.

21. Every warehouseman shall maintain his warehouse in accordance with the directions issued by the Registrar, from time to time, in this behalf and in particular shall keep its warehouse in the following manner :-

- a) the warehouse shall be damp-proof and rat proof ;
- b) the warehouse shall be repaired whenever necessary and shall be kept disinfested ;
- c) the goods stored in the warehouse shall be arranged and stored in such manner as to render stock-taking and verification easy and effective.
- d) Stacks shall not be constructed touching the walls and a space of about 2 feet shall be left around each stack;
- e) except in the case of warehouses run by the CWC or the Pb. State Warehousing Corporation established under the Warehousing Corporations Act, 1962 and in which the stocks are deposited by the Govt. , FCI and the Cooperative Societies, the stacks shall not ordinarily exceed 15' x 15' in dimensions and shall not be more than 15 bags in height.
- f) the container and the contents of each container shall be ordinarily uniform and shall be as advised by the Registrar from time to time.
- g) all goods received for storage in the warehouse shall be measured in cubic feet (length, breadth and height) or weighed as the case may be, and such weight or measure shall be duly stenciled on each container or labelled on each stack showing the date and quantity of weight or measure ;
- h) the container or the stack shall bear the name of the depositor together with the distinctive mark, if any, in bold letters.
- i) Goods of different classes or grades or qualities shall be stored separately;
- j) all leakages in roof, dampness in walls and floor during the monsoons shall be carefully watched and repaired in good time.
- k) all appliances in the warehouses such as scales, weights, measures, packers and ladders shall be maintained correctly and in good condition.



Section 19 and 34 (1)

22. Every warehouseman shall keep his warehouse clean, free from straw, rubbish or accumulation of materials which may increase the risk of fire or interfere with the handling of goods.

Section 18

- 23 1) Every warehouseman shall insure goods stored in his warehouse against loss of damages by fire, flood, theft and burglary, for an amount not less than the market value of the goods on the date on which they were deposited in the warehouse, and the insurance shall be made with a company which is on the list of Companies approved for this purpose by the Registrar.

Provided that nothing in this sub-rule shall apply to the goods deposited in a warehouse belonging to a Warehousing Corporation established under the Warehousing Corporations Act 1962 (Parliament Act 58 of 1962) where such Warehousing Corporation has agreed in writing to compensate the depositor against loss or damage arising from fire, flood, theft and burglary at the market rate prevailing on the date of the occurrence of any of the aforesaid events provided that the amount so payable shall not exceed the market value of the goods at the time of deposit of the goods.

- 2) The warehouseman shall insure goods against risk of riots and strike as may be required by the depositor for which the warehouseman shall be entitled to recover from the depositor such additional charges as the warehouseman may decide, not exceeding the tariff rate of the insurance premium for this risk ;

Provided that if in opinion of the warehouseman there is an imminent danger of riot and strike then the warehouseman may insure the goods against the said risk for which the warehouseman shall be entitled to recover from the depositor such additional charges as the warehouseman may decide, not exceeding the tariff rate of the insurance premium for this risk.

Section 18

24. The insurance charges will be recovered as part of storage charges except in respect of insurance against risk of riot and strike which will be charged for separately.

Section 13(1) & 34 (1)

25. Every warehouseman shall keep the goods stored in his warehouse in an orderly manner so as to permit easy access to all lots and to facilitate inspecting, sampling, counting and identification of each lot.

Section 34(1)

26. Whenever any quality, standard or grade of any of the goods stored in a warehouse is stated or is required to be stored for the purposes of the Act, it shall be in accordance with the quality, standard or grades, if any, determined for the particular goods by the Registrar from time to time.

27. If a warehouseman delivers part of the goods for which a negotiable receipt has been issued, he shall record this fact clearly on the receipt. On his failure to make such entry on the receipt, the warehouseman, shall be liable to deliver all the goods specified in the receipt; to anyone who purchases the same in good faith and for valuable consideration whether the purchaser acquired title to the receipt before or after the delivery of any portion of goods.

Section 15 (1) & 34(2)  
(a)

28. The warehouseman shall not be responsible for the loss of weight or bulk by driage or shrinkage or gain in weight or bulk by the absorption of moisture within the limits specified in Appendix A and Appendix B to these rules.

29. Deleted.

Section 34(1)

30. All goods for storage shall be delivered at the warehouse, properly marked and packed for handling. The depositor shall furnish at or prior to such delivery a manifest showing marks, brands or sizes to be kept accounted for separately and , the class of storage desired otherwise the goods may be stored in bulk or assorted lots on the discretion of the warehouseman and will be charged for accordingly.

Section 16

31. In the absence of any contract to the contrary all goods shall be stored on month to month basis.

Provided that where the storage period consists of one or more months and part of a month, the storage charges for that part of the month may be on weekly basis.

**EXPLANATION** -For the purpose of this rule the expression "month" means a period of 30 days.

Section 16 & 34 (1)

32. When a negotiable receipt has been issued, the goods covered by that receipt shall not be delivered unless the receipt properly endorsed is surrendered for cancellation or for endorsement of partial delivery thereon.

Section 16 & 34 (1)

33. In case a negotiable receipt is lost or destroyed, goods covered by it shall not be delivered until the person lawfully entitled to the possession of goods produces a duplicate receipt.

Section 15 (1)

34. In the case of the deterioration of goods, the warehouseman shall serve the depositor with a notice to remove the goods



- Within a period of one week from the date of receipt of the said notice.
- Section 15(2) 35. On failure of the depositor to remove the goods, within the period fixed under rule 34, the warehouseman shall proceed to sell the goods by public auction.
- Section 15(2) 36. The public auction shall take place in front of the warehouse or in the regulated market as may be deemed fit by the Warehouseman. The warehouseman shall cause to proclaim the fact of auction by beat of drum at least two days prior to the auction at the place where auction is to take place.
- Section 34(1) 37. Every warehouseman shall be bound to render to the depositor correct accounts and tender to him payment of the sale proceeds of goods realized after deducting all charges legally due to him including responsible for all charges for the removal of good and sale by public action, within a period not exceeding fifteen days from the date of such sale. He shall make such payment to the depositor on surrender by him of the receipt duly discharged .
- Section 34(1) 38. No warehouseman shall remove any goods stored in the warehouse or transfer them to another warehouse without first obtaining the receipt in respect thereof , canceling the same after issuing a new receipt .

### WEIGHERS, SAMPLERS AND CLASSIFIERS

- Section 23(1) 39. Any person desiring himself to be licenced as weigher, sampler or classifier shall give an application in form XI to the Registrar. Each such application shall be accompanied by a fee of Rs. 5. The Registrar shall ,after making such enquiries as he may considered necessary, issue a licence on execution of any agreement by the applicant in such form as he may direct. The licence shall be issued in Form subject to the following conditions :-
- (1) No weigher, sampler or classifier will be licensed unless he is literate and has atleast two years experience in such line of work in a firm or a market committee established under the Punjab Agricultural Produce Market Act ,1939.
  - (2) Every licenced weigher, sampler or classifier shall keep books in such form and manner and submit such returns and statements as Registrar may, from the time to time specify .
  - (3) Every licenced weigher, sampler or classifier shall keep

such equipment as may be directed by the Registrar.

- iv) No licenced weigher, sampler or classifier shall recover charges exceeding the rates laid down by the Registrar from time to time.
- v) Every licenced weigher, sampler or classifier, when plying his trade, shall wear a distinguished badge, approved by the Registrar.
- vi) No licenced weigher, sampler or classifier, shall enter in the service of another person or do business other than that for which he holds a licence or licences.
- (2) Notwithstanding anything contained in sub-rule (i) where a warehouse is situated within the principle market yard or submarket yard of a notified market area, the weigher licenced by the market committee under the Punjab Agricultural Produce Markets Act, 1961, or any law corresponding thereto in force in any part of the State shall be deemed to be licenced under the Act and these rules.

- |                         |        |   |
|-------------------------|--------|---|
| Section 24 (1)          | 40.    | A Licence issued to a weigher, sampler or classifier shall remain in force from the date on which it is granted till the 31st December of the same year.  |
| Section 23 (1)          | 41.    | The certificate to be issued by weigher, sampler or classifier shall be in Form X.  |
| Section 24              | 42.    | Application for renewal of licences issued to weighers, samplers and classifiers shall be made at least one month prior to the termination of the licences and such applications shall be accompanied by a fee of Rs. 5. The conditions for the renewal of a licence shall be the same as those on which a new licence is issued. |
| Section 24 (2)          | 43.    | If the original licence is lost or destroyed, duplicate thereof shall be issued on payment of a fee of Rs. 5. Such duplicate licence shall be stamped "Duplicate".  |
| Section 23 (2) & 34 (1) | 44.(1) | On receipt of a written complaint against a weigher, sampler or classifier relating to weight, sample or grade of goods stored or to be stored in a warehouse, the Registrar shall require both the parties to the dispute to appoint their nominees on the board of arbitrators within 7 days from the date of the notice.       |
|                         | (2)    | In case either party fails to do so the Registrar shall appoint arbitrators on his behalf.  |



- (3) When the arbitrators of both the parties have been appointed either by the parties or by the Registrar, the registrar shall nominate a person to act as chairman of the Board of Arbitrators and the opinion of the majority shall prevail.
- (4) In the conduct of proceedings before them the Board of Arbitrators shall follow the procedure prescribed in the Indian Arbitration Act, 1940. Every award passed by the Board shall, if not carried out, be executed in the same manner as a decree of a civil court.

### MISCELLANEOUS

Section 24(4)

45. When a licence granted to a warehouseman or weigher, sampler or classifier under the Act expires or when it is revoked, cancelled or suspended, it shall be returned to the Registrar within 7 days of such expiration, revocation, cancellation or suspension.

Section 9(1)

46. At least a week's notice shall be given for suspension, revocation or cancellation of a licence under sub-section (1) of section 9 of the Act. The notice shall be sent by registered post. If the warehouseman fails to show cause within the specified time, the prescribed authority may decide the matter without giving any further notice.

Section 34(1)

47. Where a licence is held by a partnership firm and such partnership is dissolved, every partner of the firm shall send a report of dissolution to the Registrar within a week of the dissolution.

Section 34(2)(b)

48. Every warehouseman shall use only such standard scales weights and measures & weighing and measuring machines as may be approved by the Registrar.
49. A warehouseman shall maintain the accounts books and such other records in connection with the accounts in such form and manner as may be directed by the Registrar and in particular shall maintain
  - (1) A stock register in Form VII.
  - (2) A ledger for each depositor in Form VIII.

Section 34(1)

- (3) A general Insurance Account in Form IX.
50. Every warehouseman shall, from time to time, make such reports as may be required by the Registrar concerning his business as a warehouseman.
51. (1) Any person, not satisfied with the orders passed for refusing to grant or renew a licence or for suspending, revoking or cancelling any licence, may appeal within 30 days from the date of communication of the order to the :
- (a) Registrar, Cooperative Societies, if the order appealed against is passed by a subordinate authority exercising the powers of Registrar;
- (b) Government, if the order appealed against is passed by the Registrar Cooperative Societies.
- (2) No appeal shall be entertained by the Registrar Cooperative Societies or the Government, as the case may be unless the same is accompanied by a copy of the orders appealed against.

Sd/-

**R.I.N. AHOOJA**

Secretary to Govt., Punjab,  
Cooperative Deptt.

NOTE :- The above rules also include the amendments made by the State Govt. vide their following notifications :

1. Notification No. GSR 44/PA 2/58/S-34/64, dated 27.1.1964.
2. Notification No. GSR/88/PA-2/59/S-34/66, dated 12.4.-66.
3. Notification No. 5944-Agr. VIII-72/22564, dated 13.9.72.



**FORM - I**  
**(See Rule 3)**



**(Application for grant/renewal of licence to the registrar)**

To

The Assistant Registrar,  
Cooperative Societies,

Sir,

I/We..... S/o..... Village..... P.O.....  
Tehsil..... District..... request that; We may be granted  
a licence during the year ending 31st December.....

2. I/We agree to abide by the terms and Condition of the licence to be granted.
3. I/we have paid Rs..... as licence fee in..... Treasury/sub-treasury.
4. I/we agree to abide by the provisions of the Punjab Warehouses Act, 1957 and the Punjab Warehouses Rules, 1958 and also to the term & conditions regarding the maintenance of a Warehouse and any orders issued by the Registrar or such other officer as may be authorised by the Govt. in this behalf.
5. I/we hereby solemnly declare that all information herein given is true to the best of my knowledge and that in case it proves to be untrue, I/we undertake to indemnify person or persons concerned in this business against any loss arising out of such false or untrue information.
6. I/we declare that each of the warehouses specified below is suitable for the storage of goods respectively mentioned against it and that it is in good condition.
7. I/we undertake to execute the security bond of the required amount and in the manner prescribed under rule of the Punjab Warehouses Rules, 1958.

Signatures

Dated.....

Description of premises to be used as  
Warehouse or warehouses.....

1. Village or Town..... Tehsil..... Dated.....

2. House No.....

Sr. No.	Description of each	Detailed description/purpose of the warehouse of each
---------	------------------------	--

3. Area

4. Storage capacity

5. Suitability regarding storage of goods for which it is to be used.

6. Quantities & varieties of goods stored in the previous year, if any?

7. Estimated quantity of goods to be stored during the period of licence.

**FORM - II**  
(See Rule 3)  
(Application for issue of duplicate licence)

To

The Asstt. Registrar,  
Cooperative Societies,

Sir,

I/We.....S/o.....Village.....P.O.....  
Tehsil.....District.....request that my/our warehouse  
licence No.....granted on.....or the period ending.....  
for the area has been lost/destroyed in the following circumstances.

2. I/we therefore, request you to grant me/us a duplicate licence on the same terms and conditions on which the aforesaid licence was granted.
3. I/we affix stamp in payment of the fee of Rs. 5/-.
4. I/we hereby solemnly declare that information herein given is true to the best of my/ our knowledge.

1. Witness 1 .....
- Witness 2.....

Signature

**FORM - III**  
(See Rule 5)  
(Form for issue of licence)

Licence for carrying on the business of a warehouse.

Licence No of.....

Licence is hereby granted to.....(hereinafter referred to as the licensee) on payment of fee of Rs..... for the Conduct of the business of a warehouseman in the warehouse situated at.....subject to the provision of the Pb. Warehouses Act, 1957 and the rules made thereunder/and on the following conditions namely :-

- 1) This licence shall be valid upto and inclusive of 31st Dec., 20.....
- 2) The licensee shall not carry on the business of a warehouseman at any place other than the said warehouse.
- 3) The licensee shall carry on the aforesaid business for the storage of the following goods in the said warehouse :
  - (i)
  - (ii)
  - (iii)
- 4) This licence is not transferable.

- 5) No correction or alteration in the Schedule of charges be valid unless approved by the Registrar.
- 6) This licence shall be liable to be cancelled, revoked or suspended in accordance with the provision of Sections 8 & 9 of the Punjab Warehouses Act, 1957.
- 7) In the event of cancellation, revocation or suspension of this licence the licensee shall surrender it to the Registrar alongwith all the unused warehouse receipts in his possession.

Place:

Asstt. Registrar, Coop. Societies.

### RENEWAL OF THE LICENCE

Date of renewal

Period for which renewed

Signature of the  
Registrar & date

### FORM - IV

(See Rule 10)

(Form for application of deposit of goods)

To,

The Warehouseman,

.....

Dear Sir,

Please take delivery of the following goods :-

Description of goods	No. of packages/ bags and quantities with distinguishing mark if any.	Measurement or/and weight	Market price at.....	Total valuation of goods	Remarks
----------------------	---	---------------------------	----------------------	--------------------------	---------

I certify that the goods mentioned above are my bonafide property and no other person has any claim against them.

(When an agent deposits the goods on behalf of an owner, the form should be as under)

I certify that the goods above mentioned are the bonafide property of and no other person has any claim against them.

Yours faithfully,

Depositor/Agent.

Certified that the written descriptions of goods their grade or quantity and weights and/or measurements and price have been certified and are correct.

Place:

Warehouseman's signatures

Dated :



**FORM - V**  
(See Rule 10)  
(Form for delivery of goods)

To,  
The Warehouseman,  
.....

Dear Sir,

Please deliver the goods described below to self or to.....receipt granted by you, accompanies.

Description of goods to be delivered

Description of goods/ Measurement	No. of packages etc.	Weight or/and Measurement	Market price	Special remarks.	Remarks if any
--------------------------------------	-------------------------	---------------------------------	-----------------	---------------------	-------------------

Yours faithfully,  
Depositor.

Received the above noted goods in.....condition.

Place:

Dated:

Depositor.

The goods mentioned below are hereby released from this receipt for delivery from warehouse. Any unreleased balance of the goods is subject to a lien for unpaid charges and advances on the released portion:

Date	Quantity released	Quantity due on receipt
------	-------------------	-------------------------

Signature of warehouseman

**FORM - VI**  
(See Rule 11)  
(Form for issue of receipt)

Serial No. of receipt:

Location & No. of warehouse:

Warehouseman's licence No. :

Valid upto :

Date of issue of receipt:

Received from:

Description:



Kind	Class standard qty. and/ or grade	No. of packages of lots	Net quantity of goods by weight or measure	Name and/or licence No. of weigher/ classifier/sampler.
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Condition of the goods ..... (1) Good (2) Fair (3) Average

Private Marks of the depositor on the packages.

Rate of storing and other charges.

Insured for fire/theft/rain/floods/civil commotion with (Name of Insurance Co.) for the Amt. of Rs.....

The goods are accepted for storage from ..... to .....

Dated : ..... Signature of the warehouseman or his agent.

### FORM - VII

(See Rule 49)

#### (Form for Stocks Register)

If the godown is hired period of hiring from..... Rent fixed.....

Godown No.

Situated at

Owner Name

Whose name hires

Payable

Rate paid

Reference to policies of Insurance.....

Name of Companies with which insured.....

Amount for which insured.....

#### DESCRIPTION & QTY. OF GOODS RECEIVED & SPECIAL MARK ON GOODS, IF ANY

Date of deposit	Name of person who deposited the goods	No. of units	Weight or measure	Grade of quantity standard	Special make, if any, then specify	No. of receipts issued
		(a)		(b)	(c)	(d)
1	2				3	4

Description of goods released or delivered

Balance of stock

No. ....

..... Market price

No. of units	Wt. or/and measurement	Grade or Qty Standard	Delivery Order No.	Nos. of units	Wt. or/and measurement	Grade of Qty. standard	Market Price of goods on the date of deposit
(a)	(b)	(c)					
	5		6		7		8
Intitals of the godown keeper for having received or delivered the goods.			Intials of checking officer or the date of checking.		Remarks if any of the inspecting officer		Reference to ledger
9		10		11		12	

**FORM - VIII**  
**(See Rule 49)**  
**(Form for Depositor's ledger)**

Deposit No.  
Name of the depositor  
Address of the depositor  
Reference to

Godown No,  
Particulars or insurance  
No. of policies  
Godown Registration No .....  
Amount..... Period.....  
Date of expiry.....

Specimen signature card

			Description of goods received			Description of goods released or delivered		
Date of deposit	Expenses of stacking or cleaning & charges of safe custody	Goods Receipt	No. of packages or bags or qty. (special marks on goods, if any)	Wt or/ & meas-urement	Grade or/ & or bags qty.	No. of packages surement	Wt. or & meas standard	Grade or Qty.
			(a)	(b)	(c)	(a)	(b)	(c)
1	2		3	4		5		

Particulars of  
payment  
made by  
depositors

Balance of Stock

Date of payment	Amount	Delivery order No.	Initials of Godown Keeper	No. of packa- ges	Wt. or/ & meas- urement	Grade or quality standard	Market price of depositor goods on the date of deposit
(a)	(b)						
6	7	8		9			10
Name of transferee to whom goods are transferred or by whom they are held as security for advances, if any				Reference to the instrument or document transferring possession.		Remarks	
11				12		13	

### FORM - IX

(See Rule 49)

#### (Form for General Insurance Account)

Name of the depo sitor	Ware houses Receipt No.	Value of goods	Amount for which insured	Name of Insurance Co. with which insured	Period for which insured	No. of Insu rance Policy	Amount of Insu rance charges	Amount of other expenses	Re marks
1	2	3	4	5	6	7	8	9	10

Dated :

Signature of Warehouseman

### FORM - X

(See Rule 41)

#### (Form of Certificates to be issued by the Weighter, Sampler or Classifier)

Weight/grade certificate

Name & location of the warehouse in which  
the grain or produce is to be stored

Date of certificate

Consecutive number of certificate

Weight of grain or product covered by the certificate

Grade and/or weight of grain or produce as determined  
by licenced weigher, sampler or classifier

This certificate is issued under the Punjab Warehouses Act, 1957 and the rules made thereunder.

Signature of the licenced  
weigher, sampler or classifier







**FORM - XII**  
**(See Rule 39)**  
**(FORM OF LICENCE TO WEIGH/SAMPLE/GRADE)**

.....commodity  
Serial/No. Valid upto the 31st  
December, 19 Under sub-section (1) of section 23 of the Punjab Warehouses Act.  
1957 (Punjab Act 2 of 1958)

Shri.....son of.....residing at  
.....of.....Tehsil..... in the district of.....  
is hereby licenced to \*weigh/sample/grade and to certify the weight/class/grade of the  
stored or to be stored in the following warehouse licenced or for which application for  
licence has been made under this said Act.

Name of warehouseman	Name and licence number of warehouse	Location of warehouse
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Conditions of licence :

1. This licence shall be valid upto the 31st December, 20
2. This licence shall be subject to the provisions of the Pb. Warehouses, Act, 1957 and the rules made thereunder.
3. This licence shall not be transferable.
4. This licence shall be produced whenever demanded by the prescribed authority or any other person authorised by him on this behalf

\*Strike out what is not wanted  
Here enter the names of the goods

Registrar Cooperative Societies  
Punjab

**APPENDIX - A (See Rule 28)**

Maximum percentage of loss in weight or bulk due to diriage of shrinkage

S.No.	commodity	Maximum percentage of loss allowed for the period of			
		Two months	Four months	Six months	One year
1	2	3	4	5	6
1.	Paddy	2	2½	3	4
2.	Rice	1½	2	2½	3
3.	Wheat	1	1½	2	2½
4.	Wheat product	2	2½	3	4½
5.	Maize	2	2½	3	3½
6.	Barley	1	—	2½	3
7.	Oats	1	1½	2	2½

1	2	3	4	5	6
8.	Bajra	1	1½	2	2½
9	Jowar	1	2	2½	3
10.	Bengal gram	1	2	2½	3½
11.	Bengal gram dal	1½	2	3	3½
12.	Kabuli gram	1	2	2½	3
13.	Red gram	1	2	2½	3
14.	Red gram Oal	1½	2	3	3½
15.	Black gram	1	2	2½	3
16.	Black gram dal	1½	2	3	3½
17.	Green gram	1	2	2½	3
18.	Green Gram Oal	1½	2	3½	3½
19.	Masoor	1½	2	3½	3
20.	Masoor dal	1½	2	3	3½
21.	Peas	1½	2½	3	4
22.	Beans	1½	2½	3	4
23.	Groundnut kernels	1	1½	2	3
24.	Groundnut pods	2	3	3½	4
25.	Gingli seeds	2	3	4	5
26.	Cotton seeds	1	1½	2	2½
27.	Cotton Kapas	1	1½	2	2½
28.	Cotton lint	1	1½	2	2½
29.	Caster seeds	1	1½	2	2½
30.	Sunhemp fibre	1	2	3	-
31.	Sugarcane jaggery	2	3	3½	4
32.	Palayya jaggery	2	3	3½	4
33.	Sugar	1	1½	2	4
34.	Shakkar	1	2	3	2½
35.	Pepper	1	2	3	4
36.	Cardamoms	½	1	1½	4
37.	Ginger	1	2	2½	2
38.	Chillies	2	3	3½	4
39.	Turmeric	2	3	3½	4
40.	Corriander	1	2	3	4
41.	Onions	4	6	-	-
42.	Garlic	3	4	6	-
43.	Potatoes	2	4	6	-
44.	Fertilizer	1	2	3	4

APPENDIX - B (See Rule 28)

**MAXIMUM PERCENTAGE OF GAIN IN WEIGHT OR BULK DUE TO  
ABSORPTION OF MOISTURE**

S.No.	Commodity	Maximum percentage of gain in weight allowed for absorption of moisture during the monsoon months of July to Oct.
1.	Paddy	1
2.	Rice	1
3.	Wheat	1
4.	Wheat products	2
5.	Maize	1
6.	Barley	1
7.	Oats	1
8.	Jowar	1
9.	Bajra	1
10.	All grams & their dals	1
11.	Peas	1
12.	Beans	1
13.	Groundnut kernels & pods	1
14.	Gingli seeds	2
15.	Sugarcane jaggery	2
16.	Palayya	2
17.	Shakkar	2
18.	Potatoes	1
19.	Cotton seeds	1
20.	Cotton kapas	1
21.	Cotton lint	1
22.	Sugar	1
23.	Castor seed	1
24.	Sunhemp fibre	1
25.	Pepper	1
26.	Cardamoms	1
27.	Ginger	1
28.	Chillies	1
29.	Tarmeric	1
30.	coriander	1
31.	Onions	1
32.	Garlic	1
33.	Fertilizer	1

**H.S. ACHERIA**  
Secretary to Govt., Punjab,  
Cooperation Department.