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THE ROAD TRANSPORT CORPORATIONS

Act, 1950

No. LXIV OF 1950

An Act to provide for the incorporation and regulation of Road Transport Corporations

(4th December, 1950)

Duly amended by the R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982.)

BE it enacted by Parliament as follows :-

CHAPTER - I

PRELIMINARY

1. Short title, extent and commencement -

(1) This Act may be called the Road Transport Corporations Act, 1950.

(2) It extends to the whole of India* (except the State of Jammu and Kashmir and the Union Territory of Delhi).

@ Provided further that on and from the commencement of the Road Transport Corporations (Amendment) Act, 1982, this Act, as amended by the said Act, shall extend to the Union Territory of Mizoram.

(3) It shall come into force in a State on such date as the Central Government may, by notification in the Official Gazette, appoint in this behalf for such State and different dates may be appointed for different States.

2. Definitions :- In this Act, unless the context otherwise requires, -

(a) "ancillary service" means any Subsidiary service which provides amenities or facilities to persons making use of any road transport service of a Corporation;

@ (aa) "Board" means the Board of Directors of a Corporation;

(b) "Corporation" means a Road Transport Corporation established under section 3.

@ (bb) "Director" means a member of the Board;

(c) "extended area" means any area or route, to which the operation of any road transport service of a Corporation has been extended in the manner provided in section 20;

(d) "prescribed" means prescribed by rules made under this Act;

(e) "road transport service" means a service carrying passengers or goods or both by road in vehicles for hire or reward;

(f) "vehicle" means any mechanically propelled vehicle, used or capable of being used for the purpose of road transport, and includes a tram-car, a trolley-vehicle and a trailer;

(g) words and expressions used but not defined in this Act and defined in the Motor Vehicles Act, 1939, have the meanings assigned to them in that Act;

* (h) (omitted).

* By ALO 1956 (wef. 1-11-1956).

Kerala Gazette No. 13 dated 30th March, 1965. (3/1022).

@ /R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982). Section - 16.
/ inserted by

CHAPTER - II

ROAD TRANSPORT CORPORATIONS

3. Establishment of Road Transport Corporations in the States :-

The State Government, having regard to-

- (a) the advantages offered to the public, trade and industry by the development of road transport;
- (b) the desirability of Co-Ordinating any form of road transport with any other form of transport;
- (c) the desirability of extending and improving the facilities for road transport in any area and of providing an efficient and economical system of road transport service therein. May, by notification in the Official Gazette, establish a Road Transport Corporation for the whole or any part of the State under such name as may be specified in the Notification.

4. Incorporation :-

Every Corporation shall be a body corporate by the name notified under section 3 having perpetual succession and a common seal, and shall, by the said name, sue and be sued.

@5. Management of Corporation and Board of Directors :-

(1) The general superintendence, direction and management of the affairs and business of a Corporation shall vest in a Board of Directors which, with the assistance of its committees and Managing Director, may exercise all such powers and do all such acts and things as may be exercised or done by the Corporation.

(2) The Board shall consist of a Chairman and such other Directors, being not less than five and not more than seventeen, as the State Government may think fit to appoint.

(3) The State Government may, if it so thinks fit, appoint one of the other Directors as the Vice-Chairman of the Board.

(4) Rules made under this Act shall provide for the representation, both of the Central Government and of the State Government concerned, on the Board in such proportion as may be agreed to by both the Governments and of appointment by each Government of its own representatives thereto and where the capital of a Corporation is raised by the issue of shares to other parties under sub-section (3) of Section 23, provision shall also be made for the representation of such shareholders on the Board and the manner in which the representatives shall be elected by such shareholders.

(5) The term of office of and the manner of filling casual vacancies among the Directors shall be such as may be prescribed.

6. Disqualifications for being chosen as, or for being, a Director of a Corporation :-

(1) A person shall be disqualified for being; chosen as, or for being, a Director of a Corporation-

- (a) if he is found to be a lunatic or a person of unsound mind; or
- (b) if he has been adjudged insolvent; or
- (c) if he has been convicted of an offence involving moral turpitude; or

* By ALO 1956 (Wef. 1-11-1956).

@ Substituted by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) Section-3.

(d) if he has, directly or indirectly, any interest in any subsisting contract made with or in any work being done for, the corporation except as a shareholder (other than a director) in an incorporated company, provided that where he is a shareholder, he shall disclose to the State Government the nature and extent of shares held by him in such company; or

(e) if he has any financial interest in any other road transport undertaking.

*@ (2) Nothing in clause (d) of sub-section (1) shall be deemed to disqualify the Managing Director of a Corporation for being chosen as, or for being, a director thereof.

Ø(3) Nothing in clause (e) of sub-section (1) shall be deemed to disqualify,-

(a) any officer or other employee of the Government for being chosen as, or for being, a Director of a Corporation;

(b) any officer or other employee of a Corporation for being chosen as, or for being, a Director of another Corporation.

7. Resignation of office by the Chairman or a Director :-

The Chairman or any other Director of a Corporation may resign his office by giving notice in writing to the State Government and, on such resignation being accepted by that Government, shall be deemed to have vacated his office.

8. *Removal of Chairman and Director's from office :-

(1) The State Government may remove from office the Chairman or any other/director of the Corporation who-

(a) is or becomes subject to any of the disqualifications mentioned in section 6; or

(b) without excuse sufficient in the opinion of the State Government, is absent from more than four consecutive meetings of the Board.

Provided that no director appointed by the Central Government shall be removed from office without the concurrence of that Government.

@ (2) The State Government may terminate the appointment of any Director after giving him notice for such period (being not less than one month) as may be prescribed.

@ Provided that the appointment of a Director appointed by the Central Government shall not be terminated under this sub-section without the concurrence of that Government.

9. Vacancies among directors or defect in the constitution not to invalidate acts or proceedings of a Corporation or its Board :-

No act or proceeding of Corporation or its Board shall be invalid by reason only of the existence of any vacancy in its Board or any defect in the constitution thereof.

10. Temporary association of persons with a Board for particular purposes :-

(1) A Board may associate with itself for any particular purpose in such manner as may be determined by regulations made under this Act any person whose assistance or advice it may desire.

(2) A person associated with it by the Board under sub-section (1) for any purpose shall have a right

*R.T.C. (Amendment) Act, 1959 (XXVIII OF 1959) S.2 (1-9-1959) inserted.

@Amended by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-4

ØR.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-4 inserted.

*Amended by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-5.

@ Inserted by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-5.

to take part in the discussions of the Board relevant to that purpose, but shall not have a right to vote at a meeting of the Board.

11. Meetings of Board :-

(1) A Board shall meet at such times and places and shall, subject to the provisions of sub-sections (2) and (3), observe such rules of procedure in regard to transaction of business at its meetings as may be provided by regulations made under this Act :

Provided that the Board shall meet atleast once in every three months.

(2) The person to preside at a meeting of a Board shall be the Chairman thereof, or in his absence from any meeting, the Vice-Chairman, if any, or in the absence of both the Chairman and the Vice-Chairman, such director as may be chosen by the directors present from among themselves to preside.

(3) All questions at a meeting of a Board shall be decided by a majority of votes of the directors present, and in the case of equality of votes, the Chairman or, in his absence, any other person presiding shall have a second or casting vote.

12. Power to appoint committees and delegate functions :-

@(1) A Board may, from⁴ time to time, by resolution passed at a meeting.

(a) appoint committees consisting of Directors for performing such functions as may be specified in the resolution;

(b) delegate to any such committee or to the Chairman or Vice-chairman, subject to such conditions and limitations, if any, as may be specified in the resolution such of its power and duties as it may think fit;

(c) authorise the Managing Director* (or any other officer of the Corporation) subject to such conditions and limitations, if any, as may be specified in the resolution to exercise such powers and perform such duties as it may deem necessary for the efficient day to day administration of its business.

Ø(2) The Chairman, Vice-Chairman or Managing Director may delegate any of his powers and duties (including powers and duties delegated to him under sub-section (1)) to any officer of the Corporation, and the officer to whom such power and duties are delegated, shall exercise and perform such power and duties under the control and supervision of the Managing Director.

13. Authentication of orders and other instruments of a Corporation :-

≠All orders and decisions of the Board shall be authenticated by the signature of the Secretary or by any such other officer of the Corporation as may be authorised in this behalf by the Board or under the regulations made under Section-45 and all other instruments issued by a Board shall be authenticated by the signature of the Managing Director or any other officer of the Corporation authorised in like manner in this behalf.

@Amended by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-5.

* Inserted by R.T.C. (Amendment) Act, 1959 (Act XXVIII of 1959) S.3 1-9-1959.

Ø Inserted by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-6.

≠ Substituted by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-7 & 8.

14. Officers and Servants of the Corporation :-

≠(1) Every Corporation shall have a Managing Director, a Chief Accounts Officer and a Financial Adviser, appointed by the State Government;

provided that the same person may be appointed as the Chief Accounts Officer and the Financial Adviser.

(2) A Corporation may appoint a Secretary and such other officers and employees as it considers necessary for the efficient performance of its functions.

≠(3) The conditions of appointment and service and the scales of pay of the officers and employees of a Corporation shall-

(a) as respects the Managing Director, the Chief Accounts Officer and the Financial Adviser, or as the case may be the Chief Accounts Officer-cum-Financial Adviser, be such, as may be prescribed, and

(b) as respects the other officers and employees, be such, as may subject to the provisions of section 34, be determined by regulations made under this Act.

15. The Managing Director and the Chief Accounts Officer :-

*(1) The Managing Director shall be the executive head of the Corporation and all other officers and employees of the Corporation shall be subordinate to him.

*(2) The Managing Director shall obtain the views of the Chief Accounts Officer and the Financial Adviser or, as the case may be the chief Accounts Officer-cum-Financial Adviser, on every proposal involving revenues, or expenditure from the fund of the Corporation and shall cause such views to be placed before the Board prior to the consideration of such proposal by the Board.

16. General disqualification of all officers and employees :-

No person who has directly or indirectly, by himself or his partner or agent, any share or interest in any contract, by or on behalf of a Corporation, or in any other road transport undertaking shall become or remain an officer or other employee of the corporation.

17. Appointment of Advisory Council :-

The State Government may, after ascertaining the views of the Corporation by notification in the Official Gazette, constitute one or more Advisory Councils consisting of such number of persons, on such terms, and for the purpose of advising the Corporation on such matters, as may be specified in that notification.

≠ Substituted by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-7 & 8.

* Substituted by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section -9.

CHAPTER - II AØ

SUBSIDIARY CORPORATIONS

17A. (1) Where a Corporation (hereinafter in this section referred to as the parent Corporation) is satisfied that it is expedient or necessary so to do for the more efficient discharge of its functions under this Act, it may, with the concurrence of the State Government and the Central Government, frame by notification in the Official Gazette a scheme or schemes providing for the establishment of one or more subsidiary corporations.

(2) A scheme framed under sub-section (1) shall specify the subsidiary corporation or corporations, which shall become established thereunder, the date or dates with effect from which they shall be so established, the powers and functions of the parent Corporation which such subsidiary corporation or corporations may exercise and discharge, the conditions and limitations subject to which such powers may be exercised, the management of the affairs of each such subsidiary corporation by a Board of Directors, the capital of each such subsidiary corporation and all other matter relating to such subsidiary corporations corresponding to various matters for which provisions have been made in this Act with respect to the parent Corporation :

provided that -

(a) no subsidiary corporation shall start operation on any new route without the previous approval of the parent corporation;

(b) the representatives of the Central Government on the Board of Directors of a subsidiary corporation shall be in proportion to its contribution to the capital of the parent-corporation;

(c) the liability of the Central Government to provide contribution to the capital of the subsidiary corporation or to the parent corporation shall not be increased without the approval of the Central Government;

(d) a subsidiary corporation shall have a Managing Director, a Chief Accounts Officer and a Financial Adviser or a Chief Accounts Officer-cum-Financial Adviser, and such officers shall be appointed by the State Government.

(e) the State Government and the parent corporation shall have power to give directions to a subsidiary corporation in respect of any matter, including directions relating to recruitment, conditions of service and training of the employees, of the subsidiary corporation, wages to be paid to such employees, reserves to be maintained by the subsidiary corporation;

(f) the capital budget, the revenue budget and the annual development plans of a subsidiary corporation shall be submitted for approval to the parent corporation and where such budget or plan involves any deficit also to the State Government.

(g) Every subsidiary corporation established under a scheme framed under sub-section (1) shall be a body corporate by the name specified in the scheme having perpetual succession and a common seal and shall by the said name sue and be sued.

CHAPTER - III

POWER AND DUTIES OF CORPORATION

18. General duty of Corporation :-

It shall be the general duty of a Corporation so to exercise its powers as progressively to provide, or secure or promote the provision of an efficient, adequate, economical and properly co-ordinated system of road transport services in the State or part of the State for which it is established and in any extended area :

Provided that nothing in this section shall be construed as imposing on a Corporation, either directly or indirectly, any form of duty or liability enforceable by proceedings before any court or tribunal to which it would not otherwise be subject.

19. Powers of Corporation :-

(1) Subject to the provisions of this Act, a Corporation shall have power-

(a) to operate road transport services in the State and in any extended area;

(b) to provide for any ancillary service;

(c) to provide for its employees suitable conditions of service including fair wages, establishment of provident fund, living accommodation, places for rest and recreation and other amenities.

*(d) to authorise the issue of passes to its employees and other persons either free of cost or at concessional rates and on such conditions as it may deem fit to impose;

(e) to authorise the grant of refund in respect of unused tickets and concessional passes.

(2) Subject to the provisions of this Act, the powers conferred by sub-section (1) shall include power-

(a) to manufacture, purchase, maintain and repair rolling stock, vehicles, appliances, plant, equipment or any other thing required for the purpose of any of the activities of the Corporation referred to in sub-section (1).

Explanation- In this clause the expression "manufacture" does not include the construction of the complete unit of a motor vehicle except for purposes of experiment or research.

(b) to acquire and hold such property, both movable and immovable as the Corporation may deem necessary for the purpose of any of the said activities, and to lease, sell or otherwise transfer any property held by it;

(c) to prepare schemes for the acquisition of, and to acquire, either by agreement or compulsorily in accordance with the law of acquisition for the time being in force in the State concerned and with such procedure as may be prescribed, whether absolutely or for any period, the whole or any part of any undertaking of any other person to the extent to which the activities thereof consist of the operation of road transport services in that State or in any extended area;

* Inserted by R.T.C. (Amendment) Act, 1959 (ActXXVIII of 1959) S.4(1-9-1959).

(d) to purchase by agreement or to take on lease or under any form of tenancy any land and to erect thereon such buildings as may be necessary for the purpose of carrying on its undertaking;

@(e) to authorise the disposal of scrap vehicles, old tyres, used oils, any other stores of scrap value, or such other stores as may be declared to be obsolete in the prescribed manner;

(f) to enter into and perform all such contract as may be necessary for the performance of its duties and the exercise of its powers under the Act.

(g) to purchase vehicles of such type as may be suitable for use in the road transport services operated by the Corporation;

(h) to purchase or otherwise secure by agreement vehicles, garages, sheds, office buildings, depots, land, work-shops, equipment, tools, accessories to and spare parts for vehicles, of any other article owned or possessed by the owner of any other undertaking for use thereof by the Corporation for purposes of its undertaking;

(i) to do anything for the purpose of advancing the skill of persons employed by the Corporation or the efficiency of the equipment of the Corporation or of the manner in which that equipment is operated, including the provision by the Corporation, and the assistance by the Corporation to others for the provision of facilities for training education and research;

(j) to enter into and carry out agreement with any person carrying on business as a carrier of passengers or goods providing for the carriage of passenger or goods on behalf of the Corporation by that other person at a through fare or freight;

(k) to provide facilities for the consignment, storage and delivery of goods;

(l) to enter into contracts for exhibition of poster and advertising boards on and in the vehicles and premises of the Corporation and also for advertisement on tickets and other forms issued by the Corporation to the public;

(m) with the prior approval of the State Government to do all other things to facilitate the proper carrying on of the business of the Corporation.

(3) Nothing in this section shall be construed as authorising a Corporation, except with the previous approval of the State Government.

(i) to manufacture or maintain anything which is not required directly or indirectly for use for the purpose of the undertaking of the Corporation or to repair, store or provide any service for, any vehicle which does not belong to the Corporation or is not used directly or indirectly for the purpose of its undertaking.

(ii) to purchase any vehicle for the purpose of sale to another person;

(iii) to sell or supply to any person lubricants, spare parts, or equipment for, or accessories to, vehicles;

(iv) to let vehicles on hire for the carriage of passengers or goods except as expressly provided by or under this Act.

(4) Except as otherwise provided by this Act nothing in the foregoing provisions shall be construed as authorising the Corporation to disregard any law for the time being in force.

(5) Where a Corporation acquires the whole or any part of an undertaking of any other person, the Corporation shall in appointing its officers and other employees take into consideration the claims of employees employed in that undertaking.

(6) The provisions of this section shall not be construed as limiting any power of a Corporation conferred by or under any subsequent provision of this Act.

20. Extension of the operation of the road transport service of a Corporation to areas within another State :-

(1) If a Corporation considers it to be expedient in the public interest to extend the operation of any of its road transport services to any route or area situated within another State, it may, with the permission of the State Government, negotiate with the Government of the other State regarding the proposed extension.

(2) If the Government of the other State approved the proposed extension, the Corporation shall prepare a scheme for the purpose and forward the same to the other Government for its consent, and after such consent has been received, the Corporation may, with the previous approval of the State Government, sanction the scheme.

(3) After the scheme has been so sanctioned, it shall be competent for the corporation to extend the operation of its road transport service to such route or area and when the operation of such service is so extended, the corporation shall operate the service on that route or in that area subject to the provisions any law in force in the other State within which such route or area is situated.

(4) The Corporation may, from time to time, alter or extend the scheme sanctioned under sub-section (2) by a supplementary scheme prepared and sanctioned in the manner provided in the fore-going provisions of this section.

21. Carriage of mails :-

Notwithstanding anything contained in the Motor Vehicles Act, 1939 a Corporation shall, if so required by the Central Government carry mails at such rates and on such terms and conditions as may be specified in this behalf by the Central Government in consultation with the State Government.

CHAPTER-IV

FINANCE, ACCOUNTS AND AUDIT

22. General principle of Corporation's finance :-

It shall be the general principle of a Corporation that in carrying on its under-taking it shall act on business principles.

23. Capital of the Corporation :-

(1) The Central Government and the State Government may provide to a Corporation established by the State Government, in such proportion as may be agreed to by both the Governments any capital that may be required by the Corporation for the purpose of carrying on the undertaking or for purposes connected herewith on such terms and conditions, not inconsistent with provisions of this Act, as the State Government may with the previous approval of the Central Government, determine.

≠ (2) The Corporation may, whether or not any capital is provided to it under sub-section (1) raise by the issue of shares such capital (hereafter in this section referred to as the "authorised share capital") as may be authorised in this behalf by the State Government.

Provided that where any capital is provided to the Corporation under sub-section (1) no capital may be raised under this sub-section without the previous approval of the Central Government.

Ø(2A) Any capital raised under sub-section (2) with the previous approval of the Central Government may be,-

(a) in addition to the capital provided to the Corporation under sub-section (1);

(b) subscribed to by the Central Government or the State Government, as the case may be, by converting the whole or any part of capital provided (whether before or after the commencement of the Road Transport Corporation (amendment) Act, 1982) to the Corporation by that Government under sub-section (1).

(3) The authorised share capital of the Corporation shall be divided into such number of shares as the State Government may determine, and the number of shares which shall be subscribed by the State Government, the Central Government and other parties (including persons whose undertakings have been acquired by the corporation) shall also be determined by the State Government in consultation with the Central Government.

(4) The allotment of shares to other parties mentioned in sub-section (3) shall be made by the Corporation in such manner as may be prescribed.

(5) The shares of the Corporation shall not be transfereable except in accordance with the rules made under this Act.

(6) The Corporation may at any time, with the previous approval of the State Government, redeem the shares issued to the other parties under sub-section (4) in such manner as may be prescribed.

24. Additional capital of the Corporation :-

If, after the issue of shares under section 23, a Corporation requires any further capital, the Corporation may, with the previous sanction of the State Government, raise such additional capital

by the issue of new shares and the provisions of sub-sections (2), (Ø2A), (3), (4), (5) and (6) of the said section shall apply to the issue such shares.

25. Guarantee by the State Government :-

The Shares of a Corporation shall be guaranteed by State Government as to the payment of the principal and the payment of the annual dividend at such minimum rate as may be fixed by the State

≠ Substituted by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-12.

Ø Inserted by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982)

government by notification published in the official Gazette at the time of issuing the shares.

26. ~~≠~~Borrowing powers :-

A Corporation may, with the previous approval of the State Government, borrow money for the purpose of raising its working capital or meeting any expenditure of a capital nature in the open market or form a corresponding new bank constituted under section 3 of the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970 or section 3 of the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1980, a State Finance Corporation Established under section 3 of the State Financial Corporation Act, 1951, the Industrial Finance Corporation of India, established under section 3 of the Industrial Finance Corporation Act, 1948, the Industrial Development Bank of India Act, 1964, the Life Insurance Corporation of India, established under section 3 of the Life Insurance Corporation Act, 1956, or any other financial institution providing credit which is subject to the control of the Reserve Bank of India.

27. Fund of the Corporation :-

(1) Every Corporation shall have its own fund and all receipts of the Corporation shall be carried there to and all payments by the Corporation shall be made therefrom.

@(2) Except as otherwise directed by the State Government, all moneys belonging to that fund shall be deposited in the Reserve Bank of India or with the agents of the Reserve Bank of India or with the corresponding new banks constituted under section 3 of the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970, or section 3 of the Banking Companies (Acquisition and transfer of Undertakings) Act, 1980 or invested in such securities as may be approved by the State Government.

28. Payment of interest and dividend :-

(1) Where the whole or part of the capital of a Corporation is provided by the Central Government and the State Government under sub-section (1) of section 23, the Corporation shall pay interest on such capital at such rate as may from time to time be fixed by the State Government in such consultation with the Central Government and such interest shall be deemed to be a part of the expenditure of the Corporation.

(2) Where the Corporation raises the whole or any part of its capital by issue of shares, it shall pay dividend on such shares at such rate as may, from time to time, be fixed by the Corporation, subject to any general limitations which may have been imposed by the State Government in consultation with the Central Government and such dividend shall be deemed to be a part of expenditure of the Corporation.

29. Provisions for depreciation reserve and other funds :-

(1) A Corporation shall make such provisions for depreciation and for reserve and other funds as the state Government may, from time to time, direct.

(2) The management of the said funds, the sums to be carried from time to time to the credit thereof and the application of the moneys comprised therein shall be determined by the Corporation.

Provided that no fund shall be utilised for any purpose other than that for which it was created without the previous approval of the State Government.

30. Disposal of net profits :-

After making provisions for payment of interest and dividend under section 28 and for depreciation, reserve and other funds under section 29, a Corporation may utilise such percentage of its net annual profits as may be specified in this behalf by the State Government for the provision of amenities to the passengers using the road transport services, welfare of labour employed by the Corporation and for such

~~≠~~ Substituted by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-13.

@ Amended by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-14.

other purposes as may be prescribed with the previous approval of the Central Government * (and out of the balance such amounts as may, with the previous approval of the State Government and the Central Government be specified in this behalf by the Corporation, may be utilised for financing the expansion programmes of the Corporation and the remainder, if any, shall be made over to the State Government for the purpose of road development.)

31. Power of the Corporation to spend :-

A Corporation shall have power to spend such sums as it thinks fit on objects authorised under this Act and such sums shall be treated as expenditure payable out of the fund of the Corporation.

32. Budget :-

(1) Every Corporation shall, by such date in each year as may be prescribed prepare and submit to the State Government for approval a budget for the next financial year showing the estimated receipts and expenditure during that financial year in such form as may be prescribed.

(2) Subject to the provisions of sub-sections (3) and (4) no sum shall be expended by or on behalf of a Corporation unless the expenditure of the same is covered by a current budget grant approved by the State Government.

(3) *(Subject to such conditions and restrictions as may be specified in this behalf by the State Government, a Corporation may sanction any reappropriation within the grant from one head of the expenditure to another or from a provision made for one scheme to that in respect of another subject to condition that the aggregate budget grant is not exceeded.

(4) A Corporation may, within such limits and subject to such conditions as may be prescribed, incur expenditure in excess of the limit provided in the budget approved by the State Government under any head of expenditure or in connection with any particular scheme.

33. Ø Account and Audit :-

(1) The Corporation shall maintain proper accounts and other records and prepare an annual Statement of account including the profit and loss account and the balance sheet in such form as may be prescribed by the State Government in consultation with the Comptroller and Auditor-General of India.

(2) The accounts of a Corporation shall be audited annually by the Comptroller and Auditor-General of India or his nominee and any expenditure incurred by him in connection with such audit shall be payable by the Corporation to the Comptroller and Auditor-General of India.

(3) The Comptroller and Auditor-General of India and any person appointed by him in connection with the audit of the accounts of a Corporation shall have the same rights, privileges and authority in connection with such audit as the Comptroller and Auditor-General of India has connection with the audit of the Government accounts and, in particular, shall have the right to demand the production-books, accounts, connected vouchers and other documents and papers and to inspect any of the offices of the Corporation.

(4) The accounts of the Corporation as certified by the Comptroller and Auditor-General of India or any person appointed by him in this behalf together with the audit report thereon shall be forwarded annually to the State Government and that Government shall cause the same to be laid before the Legislature of the State)

* Amended by R.T.C. (Amendment) Act, 1959 (Act XXVIII of 1959) S. 6 (1-9-1959)

Ø Substituted by R.T.C. (Amendment) Act, 1959 (Act XXVIII of 1959) S. 8 (1-9-1959)

CHAPTER-V

MISCELLANEOUS

34. Directions by the State Government :-

(1) The State Government may, after consultation with a Corporation established by such Government, give to the Corporation general instructions to be followed by the Corporation, and such instructions may include directions relating to the recruitment, conditions of service and training of its employees, wages to be paid to the employees, reserves to be maintained by it and disposal of its profits or stocks.

(2) In the exercise of its powers and performance of its duties under this Act, the Corporation shall not depart from any general instructions issued under sub-section (1) except with the previous permission of the State Government.

35. Returns and Reports :-

(1) Every Corporation shall furnish to the State Government such returns, statistics, accounts and other information with respect to its property or activities or in regard to any proposed scheme as the State Government may from time to time require.

(2) Without prejudice to the provisions of sub-section (1), a Corporation shall, as soon as possible after the end of each financial year, submit to the Central and the State Governments a report on the exercise and performance by it of its powers and duties under this Act during that year and on its policy and programme.

*(3) The State Government shall cause the annual report referred to in sub-section (2) to be laid before the Legislature of the State.

36. Power to order inquiries :-

(1) The State Government, with a view to satisfy itself that the powers and duties of a Corporation established by that Government are being exercised and performed properly, may, at any time, appoint any person or persons to make inquiries into all or any of the activities of the Corporation and to report to the State Government the result of such inquiries.

(2) The Corporation shall give to the person or persons so appointed all facilities for the proper conduct of the inquiries and shall produce before, or furnish to, the person or persons any document, account or information in the possession of the Corporation which such person or persons demand for the purposes of the inquiries.

37. Power to Control a part of the undertaking of a Corporation :-

(1) If on receipt of the report of any inquiry held under section 36 or otherwise, the State Government is satisfied that it is necessary so to do in the public interest, the State Government may, by notification in the Official Gazette, authorise any person to take over from the Corporation, and so long as that notification is in force, to administer in accordance with such directions as may be issued from time to time by the State Government, such part of the undertaking of the Corporation as may be specified in the notification, and any person so authorised may for the purpose of so administering the said part of the undertaking, exercise all or any of the powers of the Corporation or of any officer of the Corporation under this Act,

* Inserted by R.T.C. (Amendment) Act, 1959 (Act XXVIII of 1959) S. 9 (1-9-1959)

issue such directions as he thinks fit to the officers or other employees of the Corporations and employ any outside agency.

(2) The State Government may by such notification direct that all charges and expenses incurred by the person so authorised to-gether with such remuneration as the State Government may allow from time to time to such person shall be paid within such time as may be fixed by the State Government from the fund of the Corporation, and if the expenses are not so paid, the Stqte Government may make an order direction the persons having the custody of the fund to pay to the person so authorised such expenses in priority to any other charges against such fund and he shall, so far as the funds to the credit of the Corporation admit, comply with the order of the State Government.

*(3) Every notification issued under this section together with a report on the circumstances leading to its issue shall be laid before the Legislature of the State, as soon as may be, after it is issued.

38. Power to supersede a Corporation :-

(1) If the State Government is of opinion that a Corporation established by the Government is unable to perorm, or has persistently made default in the performance of the duties inposed on it by or under the provisions of this Act or has exceeded or abused its power, the State Government may, with the previous approval of the Central Government, by notification in the Official Gazette, supersede the Corporation for such period as may be specified in the notification :

Provided that before issuing a notificaiton under this sub-section the State Government shall give a reasonable time to the Corporation to show cause why it should not be superseded and shall consider the explanation and objections, if any, of the Corporation.

(2) Upon the publication of a notification under sub-section (1) superseding a Corporation-

(a) all the directors of the Corporation shall, as from the date of supersession, vacate their officer as such directors;

(b) all the powers and duties which may, by or under the provision of this Act or of any other law, be exercised or performed by or on behalf of the Corporaiton shall, during the period of supersession, be exercised and performed by such person or persons as the State Government may direct;

(c) all property vested in the Corporation shall, during the period of supersession, vest in the State Government.

(3) On the expiration of the period of supersession specified in the notification issued under sub-section (1), the State Government may-

(a) extend the period of supersession for such further term as it may consider necessary; or

(b) reconstitute the Corporation in the manner provided in section 5.

39. Liquidation of a Corporation :-

(1) No provision of any law relating to the winding up of companies or Corporation shall apply to a Corporation, and no Corporation shall be placed in liquidation save by order of the State Government concerned and save in such manner may be directed by that Government;

provided that no such order shall be made by any State Government except with the previous approval of the central Government.

(2) In the event of a Corporation being placed in liquidation, the assets of the Corporation, after meeting the liabilities, if any, shall be divided among the Central and the State Governments and such other parties, if any, as may have subscribed to the capital in proportion to the contribution made by each of them to the total capital of the Corporation.

40. Compensation for acquisition of road transport undertakings :-

Whenever a Corporation acquires under this act the whole or any part of any undertaking, there shall be paid by the Corporation compensation the amount of which shall be determined in the manner and in accordance with the procedure here in after set out, that is to say,-

(a) Where the amount of compensation can be fixed by agreement, it shall be paid in accordance without agreement;

(b) Where no such agreement can be reached, the amount shall be determine by an arbitral tribunal consisting of one nominee of the Corporation, one nominee of the persons to be compensated, and a Chairman to be nominated by the Chief Justice of the High Court exercising jurisdiction in relation to the State concerned;

(c) an appeal shall lie to the High Court against the decision of the tribunal and the order of the high court such appeal shall be final.

41.*(Omitted).

42. Power of entry :-

Whenever it is necessary for a Corporation to carry out of its works or to make any survey, examination or investigation, preliminary or incidental to the exercise of powers or the performance of duties by the Corporation under this Act, any officer or other employee of the Corporation generally of specially empowered by the Corporation, may, with the previous permission of the district magistrate enter upon any land or premises between sunrise and sunset, after giving reasonable notice of the intention to make such entry to the owner or occupier of such land or premises, and at any other time, with the consent in writing of the owner or occupier of such land or premises for the purpose of the carrying out of such works or the making of such survey, examination or investigation.

43. Directors, officers and other employees of a corporation to be public servants :-

All Directors of a Corporation, and all officers and other employees of a Corporation whether appointed by the State Government or the Corporation, shall be deemed, when acting or a Corporation whether appointed by the State Government or the Corporation, shall be deemed, when acting or purporting to act in persuance of any of the Provisions of this Act, or of any other law, to be public servants within the meaning of section 21 of the Indian Penal Code (Act XLV of 1860).

44. Power to make rules :-

(1) State Government may, by notification in the Official Gazette, make rules to give effect to the provisions of this Act.

* Omitted by R.T.C. (Amendment) Act 1959 (Act XXVIII of 1959) S. 11 (1-9-1959)

(2) In Particular, and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely:-

(a) the conditions and manner of appointment of Directors of a Corporation, the representation in the Board of the Central and the State Government and where shares are issued to other parties under sub-section (3) of section 23, of such shareholders, and generally all matters relating to the constitution of the Board;

(b) remuneration, allowances or fees to be paid to the Directors of the Corporation or other persons associated with the Corporation under section 10:-

(c) the term of office of, the manner of filling casual vacancies among, directors of the Corporation;

#(d) the number of directors necessary to constitute a quorum at a meeting of the Board of Directors.

#(e) the conditions of appointment and service and the scales of pay of the Managing Director & the Chief Accounts Officer, the Financial Adviser or, as the case may be, the Chief Accounts Officer-cum-Financial Adviser of the Corporation;

(f) the number and term of office of, the allowances to be paid to, the procedure to be followed by, and the manner of filling casual vacancies among, members of an Advisory Corporation,

Ø(ff) the procedure in accordance with which any stores may be declared obsolete under sub-section (2) of section 19;

(g) the manner in which the shares of the Corporation shall be allotted, transferred or redeemed;

(h) the manner in which the net profits of the Corporation shall be utilised;

(i) the date by which, and the form in which, the budget shall be prepared and submitted in each year under sub-section (1) of section 32;

(j) the form in which the annual statement of accounts shall be prepared;

(k) (Omitted);

(l) the form in which the returns, statistics or reports shall be submitted under section 35;

(m) the procedure to be followed by an arbitral tribunal under section 40;

(n) any other matter which has to be or may be prescribed.

45. Power to make regulations:-

*(1) A Corporation may, with the previous sanction of the State Government, make regulations, not inconsistent with this Act and the rules made thereunder, for the administration of the affairs of the Corporation:

(2) In particular, and without prejudice to the generality of the foregoing power, such regulations may provide for all or any of the following matters, namely:-

Substituted by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-16

Ø Inserted by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-16

Ø Omitted by R.T.C. (Amendment) Act, 1959 (Act XXVIII of 1959) S.12 (1-9-1959).

* Substituted by R.T.C. (Amendment) Act, 1982 (Act XXVIII of 1959) S. 12 (1-9-1959)

(a) the manner in which, and the purposes for which, persons may be associated with the Board under section 10;

(b) the time and place of meeting of the Board and the procedure to be followed in regard to transaction of business at such meetings;

#(c) The conditions of appointment and service and the scales of pay of officers and other employees of the Corporation other than the Managing Director, & the Chief Accounts Officer and the Financial Adviser or, as the case may be, the Chief Accounts Officer and Financial Adviser.

*(d) the issue of passes to the employees of the Corporation and other persons under section 19;

*(e) the grant of refund in respect of unused tickets and concessional passes under section 19.

46. Penalty for breach of rules :-

The State Government may, by rule, provide that the breach of any rules made by it under section 44 shall be punishable with fine which may extend to five hundred rupees, and when the breach is a continuing one, with a further fine not exceeding twenty rupees for every day after the date of the first conviction during which the offender is proved to have persisted in the offence.

47. Special provisions relating to Bombay :-

(1) The body known as the Bombay State Road Transport Corporation and the Board there of, referred to in the notification of the Government of Bombay, No. 1780/5, dated the 16th November, 1949 (hereinafter referred to as the "existing Corporation" and "Board" respectively) shall, notwithstanding any defect in, or invalidity of, the enactment or order under which they were constituted, be deemed for all purposes to have been validly constituted as if all the provisions of the said notification had been included and enacted in this section and this section had been in force continuously on and from the said date and accordingly-

(a) all action by and all transactions with, the existing Corporation or Board, including any action or transaction by which any property, asset or right was acquired or any liability or obligation, whether by contract or otherwise, was incurred, shall be deemed to have been validly and lawfully taken or done; and

(b) no suit, prosecution or other legal proceeding shall lie against the Government of Bombay or any member of the Board or any officer or servant of the existing Corporation in respect of any action taken by, or in relation to the setting up of, the existing Corporation or Board merely on the ground of any defect in, or invalidity of the enactment or order under which the existing Corporation or Board was constituted.

(2) On the establishment of a Corporation under section 3 in the State of Bombay (hereinafter referred to as "the new Corporation"),-

(a) the existing Corporation and Board shall be deemed to be dissolved and shall cease to function;

(b) all property and assets vesting in the existing Corporation shall vest in the new Corporation ;

(c) all rights, liabilities and obligation of the existing Corporation, whether arising out of any contract or otherwise, shall be the rights, liabilities and obligations, respectively, of the new Corporation; and

(d) all licences and permits granted to, all contracts made with, and all instruments executed on behalf of, the existing Corporation or Board shall be deemed to have been granted to, made with, or executed on half of, the new Corporation and shall have effect accordingly.

substituted by R.T.C. (Amendment) Act, 1982 (Act No. 63 of 1982) section-16

*Inserted by R.T.C. (Amendment) Act, 1982 (Act 63 of 1982) S-16

*47A. Special provision for reconstitution or dissolution of Certain Corporation :-

(1) Where on account of the reorganisation of States under the States reorganisation Act, 1956* (or any other enactment relating to reorganisation of States, the whole or any part of the State in respect of which a corporation was, immediately before the day on which the organisation takes place) functioning and operating, is transferred on that day to another State and by reason of such transfer, it appears to the State Government necessary or expedient that the Corporation should be reconstituted or reorganised in any manner whatsoever or that it should be dissolved, the State Government may frame a scheme, for the reconstitution reorganisation or dissolution of the Corporation including proposals regarding the formation of new Corporations, the amalgamation of the Corporation with any other Corporation, body corporate or a commercial undertaking of another State Government, the transfer of the assets, rights and liabilities of the Corporation in whole or in part to any other Corporation, body corporate or a commercial undertaking of another State Government, and the transfer or re-employment of any workmen of the Corporation, and the State Government may Forward the scheme to the Central Government for approval.

Explanation :- For the purpose of framing any scheme under this sub-section.

"State Government" :-

♦ (i) in relating to the Bombay State Road Transport Corporation, shall mean the Government of the State of Maharashtra or of Gujarat as formed under the Bombay Reorganisation Act, 1960;

(ii) in relation to the PEPSU Road Transport Corporation, shall mean the Government of the State of Punjab as formed under the provisions of the States Reorganisation Act, 1956

(2) On receipt of any such scheme, the Central Government may, after consultation with the State Governments concerned, approved the scheme with or without modifications and for the purpose of giving effect to the approved scheme, the Central Government may, from time to time, make such order in relation there to as it thinks fit and every order so made shall have effect not with standing anything contained in this Act.

(3) Any order made under sub-section (2) may provide for all or any of the following matters, namely :-

(a) the dissolution of the Corporation, not with standing anything contained in section 39;

(b) the reconstitution or reorganisation, in any manner whatsoever, of the Corporation including the establishment, where necessary, of more than one Corporation in any State;

(c) the amalgamation of two or more Corporation, or of one Corporation with any other body corporate or a commercial undertaking of any other State Government;

(d) the extension of the area for which the Corporation is established, or the exclusion of any area there from;

(e) the transfer, in whole or in part of the assets, rights and liabilities of the Corporation including the transfer of any licences or permits granted to the transfer of any other Corporation, body corporate or a commercial undertaking of any other State Government and the terms and conditions of such transfer;

*inserted by R.T.C. (Amendment) Act, 1959 (ActXXVII of 1956) S. 2(28-12-1956).

♦ Substituted by Bombay Reorganisation Act, 1960 (act XI of 1960) S.7 (25-4-1960).

(f) the transfer of re-employment of any workmen of the Corporation to or by, any such transferee, and, subject to the provisions of section 111 of the State Reorganisation Act 1956 (37 of 1956), or any other enactment relating to reorganisation of States, the terms and conditions, of service applicable to such workmen after such transfer or re-employment; 11-(g) such incidental, consequential and supplemental matter as may be necessary to give to the approved scheme.

(4) Where an order is made under this section transferring the assets, right and liabilities of any Corporation, then, by virtue of that order, such assets, rights and liabilities of the Corporation shall vest in and be the assets, rights and liabilities of the transferee.

***48.** Transitional provision relating to Bombay State Road Transport Corporation. Not-with-standing anything contained in section-47A, it shall be lawful for the Government of the State of Bombay to frame a scheme under sub-section (1) thereof and forward the same to the Central Government before the 1st day of May, 1960, and in such a case, the power conferred on the Central Government to make an order under sub-section (2) thereof may be exercised before that day but no order so made shall take effect till that day.

Ø Continuance of existing members of Corporations :

Every person holding office immediately before the commencement of this Act as the Chairman, Vice-Chairman or other member of a Road Transport Corporation, established under section 3 of the Principal Act shall, on such commencement, be deemed to have been appointed as the Chairman, Vice-Chairman or other Director (as the case may be) of the Board of Directors of the said Corporation under the principal Act, as amended by this Act, for the remainder of the term for which such person would have continued to hold office as the Chairman, Vice-Chairman or other member of such Corporation, if this Act had not been enacted.

* Inserted by Bombay Reorganisation Act, 1960 (Act XI of 1960) S. 71 (25-4-1960). The original section 48 was omitted by the Repealing and Amending Act, 1957 (ActXXXVI of 1957) S.2 and Sch.1 (17-9-1957).
 Ø Inserted by R.T.C. (Amendment) Act, 1982 (Act No : 63 of 1982) Section-15.

THE ROAD TRANSPORT CORPORATION

Rules, 1971

HOME DEPARTMENT

NOTIFICATION

Sachivalaya, Gandhinagar, 1st June, 1971.

ROAD TRANSPORT CORPORATIONS ACT, 1950

No, G/G/71/77/STC-2467-16674-E. In exercise of the powers conferred by sub-section (1) read with sub-section (2) of section-44 of the Road Transport Corporations Act, 1950 (LXIV of 1950), the Government of Gaiter hereby make the following rules, namely :-

CHAPTER - I

PRELIMINARY

1. Short title and Commencement :-

- (1) These rules may be called the Gujarat State Road Transport Corporation Rules, 1971.
- (2) They shall come into force on and from 1st July, 1971.

2. Definitions :-

In these rules, unless there is anything repugnant in the subject or context,-

- (a) "Act" means the Road Transport Corporations Act, 1950;
- (b) "Gujarat State Transport Employees' Service regulations" means the regulations made by the Corporation under clause (c) of sub-section (2) of section 45;
- (c) "Division" means such areas as may be prescribed by the Corporation from time to time for the proper operation and control of its undertaking from the administrative point of view;
- (d) "Schedule" means a Schedule annexed to these rules;
- (e) "Section" means section of the Act,

Home Department Notification No. G/G/85/82/STC/3082/12/E/Date 28-2-85.

CHAPTER - II

CONSTITUTION OF CORPORATION

3. Constitution of Board :-

(1) The Board shall consist of a Chairman and such other Directors being not less than five and not more than seventeen, as the State Government may think fit to appoint.

(2) On the Board, there shall be three Directors to represent the Central Government and three Directors to represent the State Government.

(3) The Directors representing the Central Government shall be appointed by the Central Government and the Directors representing the State Government shall be appointed by the State Government.

(4) The number of the non-official Directors shall be such as may be determined by the State Government. The non-official Directors appointed shall be part time Directors.

(5) The State Government shall appoint the Chairman of the Board and also appoint one of the other Directors as the Vice-Chairmen of the Board.

Rules-4 - Term of office :-

(1) The Directors other than the representatives of the government shall hold the office normally for a period of three years from the date of their appointment or until their successors have been appointed whichever is longer and shall be eligible for re-appointment.

(2) The State Government may terminate the appointment of any Director after giving him notice of one month.

Provided that the appointment of a Director appointed by the Central Government shall not be terminated without the concurrence of the Central Government.

3. In the said Rules for the word, "Corporation" whenever it occurs the word, "Board" shall be substituted.

◆5. Remuneration to Chairman to Chairman :-

Where a member who is not a representative of any Government is appointed as Chairman, he shall be paid an honorarium of Rs. 2500/- per month and may on his request, be provided with an unfurnished rent free residential accommodation by the Corporation at the headquarters of the Corporation. The expenditure towards service charges and municipal taxes in respect of such rent free accommodation shall be borne by the Corporation.

◎5(A) Grant of leave with honorarium to part time non-official Chairman or Vice-Chairman of the Corporation-

Where a member who is not a representative of Government is appointed as a Chairmen or Vice-Chairman of the Corporation, he shall be granted one month's leave with full honorarium for every completed year of service rendered to the Corporation :

Provided that such leave shall not be granted after completion of tenure of appointment as Chairman or Vice-Chairman whether such tenure is over on account of resignation tendered by him or on account of termination of the same by the Government. It would be however permissible to the Chairman or Vice-Chairman to encash 30 days leave earned by him during his last tenure of complete one year of appointment.

6. Fees to be paid to Directors :-

A Director who is not a *(Chairman or Vice-Chairman and Managing Director or a representative of the Central Government) shall be entitle to a fee of rupees hundred for attending each meeting of the Board and rupees fifty for attending each meeting of a Committee of the Corporation appointed under section 12. Provided that the fee in respect of only one meeting may be drawn on the same day.

(2) A Director representing the Central or State Government and appointed for whole time shall be entitled to such salary and such dearness allowance, house rent allowance and compensatory local allowance as may be specified by the Central Government or the State Government. Such member who is appointed for part-time shall not be eligible to any allowance or fee except as provided in rule 7.

* Substituted vide H.D. Notification No. G/G/71/186/STC-2467/16674/E dt. 20-9-71.

Substituted vide H.D. Notification No. G/G/90/108/STC/4301/GH dt. 1-10-90.

◎ Substituted vide H.D. Notification No. G/B/90/15/STC/3488/GH dt. 17-10-90.

◆ Substituted vide H.D. Notification No. G/B/69/STC/3488/3806/GH dt. 4-1-89.

◎ Substituted vide H.D. Notification No. G/G/71/1/186/STC-2467/16674/E dt. 20-9-71.

7. Travelling, Daily and Conveyance allowances :-

(1) A Director who is not a representative of either the Central or State Government or who being such a representative is appointed for part-time shall be eligible to draw mileage allowance and daily allowance at the rates, and subject to the conditions, laid down in the Bombay Civil Services Rules, 1996 in respect of mileage allowance and daily allowance admissible to a Government officer of the first grade.

Provided that in case of journey by rail or steamer the extra fare for incidental expenses may be exchanged for daily allowance, if a member so desires.

(2) In the case of a journey performed by rail, -

(a) a Director who is not a representative of either the Central Government or State Government including the Chairman shall be entitled to accommodation in the highest class including air-conditioned class provided on the railway by which he performs such journey subject to the condition that an amount at the rate of one paise per kilometer shall be deducted from his travelling allowance in respect of the distance covered in the air-conditioned accommodation, and

(b) Where *in (any months) such a Director travels by an air-conditioned class, he shall before the end of the first week of succeeding month send to the Chairman for his information a list of all such journeys performed by him during the month.

(3) For a journey by road, the Chairman shall be permitted to use his own car without the previous approval of the State Government, and in such a case, his travelling allowance shall be regulated as follows :-

(i) Where the journey is to a place where a railway station exists, he will draw travelling allowance as is permissible to him for journey made by rail.

(ii) where the journey is also to be extended to another place where no railway facilities exist at all, he will draw travelling allowance on road mileage basis for the whole journey, at the rate of 30 paise per kilometer.

(4) (a) A Director who is a representative of the Central or the State Government shall be eligible to draw such travelling and daily allowance as may be admissible to him under the rules governing such member :

Provided that such Director shall not draws travelling or daily allowance admissible under these rules if for the same journey or for the same halt they have drawn travelling or daily allowance, as the case may be, from the Government Treasury.

(b) where such a Director draws travelling allowance, daily allowance or both admissible to him according to the relevant Government rules from Government Treasury, the Government concerned shall be entitled to be reimbursed out of the Fund of the Corporation the amount of the such travelling allowance, daily allowance or both, provided the journey undertaken by the such director or the halt made by him was solely or mainly in connection with the affairs of the Corporation.

(5) A Director including the Chairman shall also be eligible to draw a conveyance allowance at the rate of Rs. 7.50 per day in Ahmedabad and Rs. 5.00 per day elsewhere, for each day on which he attends meeting of the Board or a Committee appointed by it under section 12 for journeys performed on duty as a director of the Corporation or of such Committee :

* Substituted vide Notification No. G/G/71/186/STC-2467/6674/E dt.20-9-71.

Provided that the director -

(a) ordinarily resides or carries on business at the place where such meeting is held or such duty is performed, and

(b) has not made use of any of the vehicles belonging to the Corporation, free of charge, for such purpose :

Provided further that, in case of a director who is representative of the Central Government or the State Government :

(a) the distance actually travelled for attending such meeting or performing such duty is more than 6.50 kilometers, and

(b) the director is (*not in receipt) of any other conveyance allowance.

(6) Every Director who being a representative of the * Central or State Government and claiming conveyance allowance under sub-rule (5) shall certify in terms of clauses (a) and (b) of the first and second provision and every Director not being such representative shall certify in terms of clauses (a) and (b) of the first provision to the said sub-rule.

(7) A bill for a travelling allowance , daily allowance or conveyance allowance , as the case may be, claimed under this rule shall before it is sent for audit and payment be countersigned , when such allowance is claimed by-

(a) the Chairman ,by the Chairman himself.

(b) the Vice-Chairman, or by a Director who is not a representative of the Central or the State Government by the Vice-Chairman and

(c) a Director who is such a representative by such director himself.

(8) When the period intervening between the dates of two meeting of the Board or of a Committee appointed by it or the dates of a meeting of the Board and the Committee at the same place does not exceed five days a member of the Board may, if he so desire, remain at the place, in which case he shall, not with standing anything contained in sub-rules (1) to (4) be also entitled to draw daily allowance at the rate admissible to him but not exceeding the amount of mileage allowance that would have been admissible to him had he undertaken journey to his head quarters and back to the place of the meeting.

8. Use of a staff car by the Chairman :-

The Corporation may provide a staff car for the use of the Chairman in the discharge of his duties under the act; and where the Chairman uses such staff car for any journey no mileage allowance shall be admissible to him in respect of such journey, but he shall be entitled to draw daily allowance admissible under rule 7 read with rule 590A of the Bombay Civil Services Rules, 1959.

9. Use of Staff Car by Director :-

The Corporation may also provide staff cars for the use of the Directors other than the Chairman in discharge of their duties as Director under the Act.

(2) A Director who is not representative of the State Government ordinarily residing or ** (carrying on business outside the place where a meeting of the) Board is held , may, for the purpose of the attending such meeting, use a staff car within the municipal limits or a distance of 8 kilometers from the place where such meeting is held, whichever of greater.

* Substituted vide H.D. Notification No. G/G/71/186/STC-2467/16674/E dt. 20-9-71.

** Inserted vide H.D. No. G/G/71/185/STC-2467/16674/E dt. 20-9-71.

Provided that for each day on which the staff car is used by such \$(member there shall) be deducted from the daily allowance or incidental expenses admissible to him for such day an amount of Rs. 7.50 in the case where the meeting is held at Ahmedabad and an amount of Rs. 5 in the case where the meeting is held elsewhere.

Provided further that no such deduction shall be made when the staff car is used within such limits for inspection work or the journeys connected with the work of the Corporation, other than the transport of member between the place of meeting and his residence or Railway Station, if no mileage allowance is drawn for such journey, under the rules.

(3) A Director may use a staff car for his inspection tours, for business of the Corporation outside the place where he originally resides or carries on business, or for performing any other duties connected with the work of the Corporation.

Provided that when a Director uses a staff car for any such purpose no mileage allowance shall be admissible to him in respect of the journey; but he shall be entitled to draw daily allowance admissible to him under the rule 7 read with rule 590-A of the Bombay Civil Services Rules, 1959.

10. Travelling allowance may be drawn in advance :-

The Corporation may at the request of any Director grant him an advance against the travelling allowance to which he may be entitled under rule 7 for a journey to be undertaken by him. Such advance shall not exceed the estimated amount of the travelling allowance admissible to such Director for the journey and shall be recovered in full on submission of the Director's travelling allowance bill.

11. Travel by air :-

The Chairman or any Director of the Corporation may in his discretion travel by air in the discharge of his duties under the act. Where a director travels by air in any month, he shall before the end of the first week of the succeeding month, send to the Chairman for his information a list of all such journeys performed by him during the month.

12. Temporary Vacancy :-

(1) Any casual vacancy amongst the Directors shall be filled up as soon as conveniently may be in the manner provided in rule 3 the State Government :

provided that a vacancy of a member representing the Central Government shall be filled up by the Central Government.

(2) The person appointed to fill a casual vacancy shall hold office so long as the member in whose place he is appointed would have held it if the vacancy had not occurred.

"12A. Temporary absence of the Chairman :-

Where the Chairman informs the State Government that on account of his absence he shall not be able to perform his duties and exercise his powers, for a specified period, the State Government may direct the Vice-Chairman, or in his absence any other member of the Corporation to perform the duties and exercise the powers of the Chairman during such period."

***13. Quorum :-**

The number of Directors necessary to constitute a quorum at a meeting of the Corporation shall be one third of the total strength of the Board of the Directors or five including the Chairman whichever is less.

\$ Substituted vide H.D.Notification No. G/G/71/186/STC-2467/16674/E dt. 20-9-71

* Substituted vide Port transport, and Fisher Dept. Notification No. G/B/88/102/STC/2104/J dt. 20-4-88.

CHAPTER - III

REMUNERATION TO PERSONS ASSOCIATED WITH CORPORATION

14.(1) A person temporarily associated with the Corporation or any of its Committee (hereinafter in this rule referred to as an "associated person") may be so associated in an honorary capacity, or on payment of the remuneration,

(2) when a person is associated with the Corporation on payment or remuneration, he shall be entitled to draw such remuneration not exceeding Rs. 2000 per mensem or Rs. 100 as may be determined by the Corporation, with the prior approval of the State Government, per diem and to the allowance prescribed under sub-rule (3).

(3) An associated person shall be entitled :-

(a) if he is in the service of the Government of India, or the Government of the a state or a statutory Corporation ,to such travelling and daily allowances as may be admissible to him under the rules governing him as a servant of the appropriate Government or such Corporation.

Provided that he shall not draw travelling or daily allowance admissible under these rules, if for the same journey or helt he has drawn travelling or daily allowance from the Government Treasury or the funds of the Corporation in another capacity;

(b) if he is not in such service, to such travelling and daily allowance as are admissible to a non-official member of the Corporation, under rule7.

(c) to such conveyance allowance as is admissible to a non-official member, under rule7.

CHAPTER - IV

FINANCIAL STRUCTURE

15. Gujarat State Road Transport Working Fund:-

The fund Corporation constituted under sub-section (1) of section 27 shall be called the Gujarat State Road Transport Working Fund.

CHAPTER - V

BUDGET

16. Contents of Budget:-

(1) the Budget Estimates of the Corporation shall consist of six parts.

- Part I :- A detailed estimate of (a) Contributions from the State Government and the Central Govt. and other receipts on capital account and (b) expenditure on capital account.
- Part II :- A detailed estimate of (a) Income and (b) expenditure on revenue account.
- Part III :- Expenditure Statement regarding funds.
- Part IV :- A detailed estimate of stores suspense, Workshop suspense, long term advance and deposits, works undertaken for outside organisations and such other accounts;
- Part V :- A detailed Statement of the appropriation of net profits;
- Part VI :- Cash account of the Fund of the Corporation.

(2) The Budget Estimates shall give the estimated receipts and expenditure for the financial year to which it pertains under the Major, Minor, sub and detailed Head of Account in the form prescribe in Schedule I. It should also clearly indicate the extent to which amounts from the Fund of the Corporation are proposed to be appropriated towards expenditure during the course of the year.

17. Procedure for forwarding Budget to Government:-

(1) The Budget Estimates for any financial year shall be laid before the Corporation on or before the 1st day December of the previous year and after it is approved by the Corporation shall be forwarded to the state Government for its approval on or before the 15th December. The State Government shall approve of the budget before the 15th January after making such amendments and alterations as it considers necessary.

(2) The Budget as approved by the State Government shall constitute the budget of the Corporation for the ensuing financial year and shall be issued under the seal of the Corporation and signed by the Officers of the Corporation duly authorised in this behalf. Authenticated copies of the budget shall be forwarded to the Central and State Governments and the Account General, Gujarat on or before the 31st January.

18. Sanction of the Budget Estimates under the Grants:-

The sanction of the Budget Estimates shall be granted under the following grants:-

REVENUE EXPENDITURE

(The letters in brackets refer to items in part II- B "Deduct Working Expenses" of Schedule-I unless otherwise stated.)

OPERATING EXPENSES

- Grant 1- (A) *Traffic* :- This grant will include expenditure on traffic (item A)
- Grant 2- (B) *Repairs, Supplies and taxes* :- This grant should include expenses under repairs and maintenance, powers and licence and taxes (Item B, C and d).
- Grant 3- (C) *Administration* :- This grant should include expenditures on welfare and superannuation and general and administrative expenses (Item E & F).

Grant 4- (D) Depreciation :- This grant will include on contributions to the Depreciation fund (Item G).

NON-OPERATING EXPENSES

Grant 5- (A) *Interest and debt Charges* :- This grant should include expenditure on (i) the interest to be paid by the Corporation and (ii) the income tax to be paid by the Corporation (Items H, I & J).

GRANT 6- *Contributions To funds* :- This grant includes expenditure on the contribution to the various funds set up by the Corporation except the Depreciation Fund (Part II-G- Contribution to Funds.)

CAPITAL EXPENDITURE

(The figures in brackets refer to items in Part I B- Expenditure of Schedule I)

Grant 1- Lands and buildings (Item1&2)

Grant 2- Motor buses, Trucks etc. (Item3)

Grant 3- Machinery and Plants and Miscellaneous equipment (Item 4&5.)

Grant 4- Miscellaneous (Item6)

Grant 5- Deduct expenditure to be met out of funds (Item7).

Grant 6- Compensation (Item8)

Grant 7- Deduct expenditure to be transferred to the general and various other funds.

CHAPTER - VI

ACCOUNT AND AUDIT

19. Major Heads of Account:-

The following shall be the Major heads of accounts, namely:-

1. Capital;
2. Revenue;
3. Funds;
4. Stores, Work-in progress, Advances, Deposits and other Accounts.

20. Major Head Capital:-

The Major Head Capital shall record receipt and expenditure on Capital account separately. The Major head 'Capital' shall record all contributions towards capital received from the State Government and the Central Government as well as the share capital, if any, raised under sections 23 and 24 or amounts borrowed under section 26 and capital expenditure to represents all expenditure incurred in acquiring assets for the purpose of earning the income or increasing the earning capacity of the Corporation and includes charges in creating and bringing the assets into beneficial use.

21. Major Head Revenue and minor heads under it:-

Major Head 'Revenue' shall cover the recurring transactions and shall be divided in to the following minor heads, namely:-

REVENUE

- | | |
|--------------------------|---------------------|
| 1. Operating Revenue | (A) Traffic Revenue |
| 2. Non-Operating Revenue | (B) Other Revenue. |

EXPENDITURE

1. Operating Expenses:

- (A) Traffic.
- (B) Repairs and Maintenance.
- (C) Power.
- (D) Licences and Taxes.
- (E) Welfare and Superannuation.
- (F) General Administrative Expensive.
- (G) Depreciation.

22. Recording Debits and Credits and other transactions:-

Debits and Credits pertaining to the various funds and transactions pertaining to each group of Deposits and Advances shall be recorded separately under minor heads.

23. Mode of payment :-

All payments from the Fund of the Corporation except those less than twenty rupees shall be made through cheques issued by such Officer as may be the Corporation.

24. Procedure for payments :-

(1) Subject to such limitation as the Corporation may lay down payments, other than those made from the permanent Advance, shall be made after pre-audit by the Internal Auditor.

Provided that the chief Accounts Officer, when circumstance justify it and no loss is anticipated to the Corporation, may make payments before audit but vouchers in respect of all such payments shall be sent to the Internal Auditor for post audit and a monthly Statement of such payments together with the reasons there for shall be submitted to the Corporation for approval.

(2) It shall be the responsibility of the General Manager to see that no payment from the Gujarat State Road Transport Working Fund shall be made which is not covered by any current budget grant.

25. Principal Books of Accounts :-

The principal books of account shall consist of the ledger, the Cheque Issue Register and the cash book. There shall be maintained in accordance with such instructions as may be issued from time to time by the Chief Account Officer.

26. Subsidiary Register :-

Besides principal books of accounts referred to in rule *25 subsidiary registers shall be maintained in the forms specified in Schedule to receipts and expenditure in detail and to keep a proper detailed account of all assets, such as land, buildings, plant and machinery, vehicles and tools, stores, raw materials, spareparts, investments, advances, deposits, etc. and also to watch the clearance of suspense transactions. These subsidiary register shall be reconciled monthly or at the end of such period as specified by the Chief Account officer, with the cash books and the ledger.

27. Physical verification of Assets :-

A Physical verification of all the assets of the Corporation, both moveable and immovable, shall be made at least once a year by officers of the Corporation, specifically authorised in this behalf, who are not the custodians thereof. The results of verification indicating shortages or excesses or both shall be recorded in writing and the orders of the Corporation or any officer authorised in this behalf shall be obtained thereon, and action shall be taken in accordance with those orders.

28. Annual Accounts :-

The Annual accounts of each financial year showing the financial result of the undertaking, shall be drawn up before 8th of the August of the following year, provided that on the application of the Corporation, the State Government may, in consultation with Account General, Gujarat extend the time for drawing up any such accounts by such period as it may deem necessary. These account the time for drawing up any such account by such period as it may deem necessary. These accounts shall take into account all liabilities for the year incurred but not liquidated as also expenditure incurred in the year in advance of the period to which it pertains. The annual accounts shall consist of :-

(a) Profit and Loss Accounts :- Showing the gross earnings, direct operational costs, administration expenses, other indirect charges, insurance depreciation, interest, income-tax, etc. and net revenue. The

revenue will be classified as operating revenue and non-operating revenue likewise expenses will be classified as operating expenses and non-operating expenses.

(b) Net Revenue Account :- Showing the appropriation of the net revenue including contribution to fund other than those covers in (a)

(c) balance sheet :- As at last date of the financial year.

(d) Statement of the Fixed capital expenditure :- At cost showing the amount of capital expenditure on fixed assets at the beginning of the year, expenditure incurred during the year on the different assets, sales disposals and write off, balance at the end of the year.

(e) Statements of the receipts and refunds of the Capital :- Showing amount received from the Central and State Governments.

(f) Statement of loans :- Showing the amount of the loans borrowed, rate of interest, amount of loans repaid, balance, outstanding etc.

(g) Statement of Depreciation Fund, Reserve Fund and other Funds :- Showing the opening balance, appropriation during the year, withdrawals from the fund and balance at the end of the year.

(h) Statement :- Showing the provision such as provision for clearance of the Stock Adjustment Account, provision for clearance of the back log of reconditioning of vehicles and assemblies, provision for write-off or bad and Doubtful Debts provision for obsolescence @ of stores etc.

(i) Statement of provision for Depreciations :- Showing opening balance, additions during the year, transfers, deductions or write-off of and balance as on the last date for each account of capital expenditure.

(j) Statement of the investment :- Showing the investment held at the beginning of the year, investment made during the year, investments sold or disposed of the during the year and the balance of investments held at the end of the year, along with the investments in Fixed or Call Deposit account with banks approved by the State Government.

(k) Statement of account of the Third Party Risk Liability Insurance Fund along with details of investments.

(l) Statement of the Building Material showing opening balance additions due to purchase and excesses and deductions due to consumptions and shortages etc.

(m) State of Stock of stores, showing particulars as per details given in item (i)

(n) Statement of the capital account showing capital expenditure at cost details as to how the amount is met with, and

(o) Statement showing the details of Subsidised Industrial Housing Scheme giving opening balance and expenditure and the write-off during the year and net balance as on the 1st day of the year.

29. Internal Audit :-

The Account of the Corporation shall be subject to internal (Department) concurrent audit supplemented by inspections of initial records.

CHAPTER - VII

STATISTICS

STATISTICAL RETURNS AND REPORTS

30. (1) A report called the Operational Review shall be submitted to Government each month containing details of statistical returns and other information relating to the operation and other general progress of the undertaking.

(2) (i) The Operational Review shall contain details relating to:-

(a) the analysis of operation;

(b) the vehicles position;

(c) the revenue analysis;

(d) the cost analysis on major items including fuel consumption, staff position, consumables stores, departmental kilometers, estimate of operational margin or deficit in actual and in Paise per bus kilometer*

(e) general statistic+ of accidents and break downs analysis of irregularities in services, classification of public complaints and summary of default cases.

(ii) The operational Review may consist of Statistical Statements in the forms in Schedule II to XI and such other Statements as the States Government may direct.

CHAPTER - VIII

ADVISORY COUNCILS

31. Definitions :-

For the purpose of this Chapter, unless there is anything repugnant in the subject or context,

(a) "Advisory Council" means an Advisory Council constituted under section 17 for the purpose of rural and urban service of the Corporation or for both.

(b) "Chairman" means the Chairman of the Advisory Council;

(c) "Secretary" means the Secretary to the Advisory Council."

Ø 32. Constitution :-

(1) An Advisory Council constituted solely for the purpose of the rural services of the Corporation shall consist of not more than eighteen members, including the Chairman but not including the Secretary.

(2) An Advisory Council constituted solely for the purpose of the urban services of the Corporation shall consist of not more than fifteen members including the Chairman but not including the Secretary."

(3) The members and the Chairman of an Advisory Council, constituted under sub-rule (1) or sub-rule (2) shall be appointed by the State Government and the Secretary thereof shall be appointed by the Corporation.

* No. G/G/71/186/STC-2467/16674/E dt. 20-9-71.

+ No. G/G/71/168/STC-2467/16674/E dt. 20-9-71.

Ø Substituted Vide Notification No. G/G/79/177/STC/3779/695-E dt. 30-5-79.

33. Disqualification for being chosen as or for being, a member of Advisory Council :-

A person shall be disqualified for being, a member of an Advisory Council,

(a) if he is found to be lunatic or a person of unsound mind; or

(b) if he has been adjudged insolvent, or

(c) if he has been convicted of an offence involving moral turpitude; or

(d) if he has, directly or indirectly, any interest in any subsisting contract made with, or in any work being done for, the Corporation except as a shareholder (other than a director) in an incorporated company, provided that where he is a shareholder he shall disclose to the State Government the nature and extent of shares held by him in such company, or

(e) if he has any financial interest in any other road transport undertaking.

34. Terms of members of Advisory Council :-

Subject to the provisions of rule 36 the members of the Advisory Council shall serve in an honorary capacity.

35. Terms of Office :-

Subject to the provisions of rule 48 a member other than the ex-officio member shall hold office for the period of two years from the date of their appointment or until the successor has been appointed, whichever is longer, and shall be eligible for re-appointment:

Provided that the tenure of appointment of any such member may be terminated by the Government at any time without assigning any reason.

36. Travelling and Daily Allowance :-

A member other than the ex-officio member shall be eligible to draw such travelling and daily Allowance and Conveyance charges as may be admissible to non-official members of the District Committees appointed by Government.

37. Casual Vacancy :-

Any casual vacancy among the members of the Advisory Council shall be filled up as soon as may conveniently be by the State Government. The person appointed to fill a casual vacancy shall hold office so long only as the member in whose place he is appointed would have held it if the vacancy had not occurred.

38. Procedure for the Conduct of the Meeting of the Council :-

(1) The Advisory Council shall ordinarily hold a meeting at least once in two months on such days as may be fixed by the Chairman.

(2) subject to the provisions of sub-rule (1) the Chairman may in consultation with the members of the Advisory Council, decide that such meeting shall be held on a specified day during such two months.

(3) The time and place at which a meeting shall be held, shall be fixed by the Secretary in consultation with the Chairman.

(4) The Secretary shall send intimation of the date, time and place of all ordinary meetings to all the members of the Advisory Council at least seven days before the date fixed for the meeting:

Provided that no such intimation shall be necessary when the meeting has been fixed on a specified day under sub-rule (2) -

39. Special meeting :-

(1) The Chairman on the written requisition of not less than five members, shall call a special meeting of the Council ;

Provided that such special meeting shall not three in year

(2) The written requisition shall be accompanied by a list of Subjects which are proposed to be discussed at the meeting with the notes on each subject.

(3) The secretary shall send intimation of a Special meeting to the members at least ten days before the date fixed for the meeting together with a copy of the agenda and of the notes.

40. Agenda :-

A copy of the agenda, with notes, if any, shall be circulated by the Secretary to all members at least four days before the date fixed for the ordinary meeting.

41. Consideration of matters not included in agenda:-

Notwithstanding anything contained in rule 40 the Chairman may himself place or allow any member to place for the consideration of the Advisory Council any matter not included in the Agenda on which advice or recommendation of the Advisory Council is urgently required and the Advisory Council shall consider the matter at such meeting.

42. Notice of the proposition :

Any member who desires to move any proposition at ordinary meeting fixed on specified day shall send a notice of such proposition together with a brief note setting out the reasons in support of the proposition to the Secretary at least 15 days in advance of the date fixed for the meeting.

43. Chairman to preside :-

(1) Every meeting shall be presided over by the Chairman.

(2) *If at any meeting the chairman is not present, the meeting shall be president over by such one of the members present as may be chosen by the members present at the meeting to be the Chairman for the meeting.

44. Quorum :-

Four members including the Chairman shall form a Quorum

45. Adjourned Meeting for want of Quorum :-

If, within fifteen minutes from the time appointed for the meeting , quorum is not present, the meeting, if called upon the requisition of members, shall be dissolved and in any other case, it shall stand adjourned and at such adjourned meeting it shall not be necessary to have a quorum.

46. Questions to be decided by majority :-

(1) All question coming before a meeting shall be decided by majority of the votes of the members present and voting.

(2) In the case of an equality of votes the Chairman shall have a Second or casting vote.

47. Minutes :-

The minutes of proceedings of each meeting shall be drawn by the secretary and circulated to the Members of the Advisory Council. After such circulation the minutes shall be deemed to have been read at the next succeeding meeting. The minutes shall be signed by the Chairman at a succeeding meeting, unless any member present at the previous meeting objects to the minutes having been incorrectly or incompletely recorded in which case, the Chairman after taking the sense of the members present at the meeting may make such amendments in the minutes as he thinks proper and the amended minutes shall then be confirmed and signed by the Chairman.

48. Disqualification of a Member :-

If any member other than ex-officio member absents himself from three consecutive meetings, without the permission of the Chairman, he shall cease to be a member of the Advisory council.

49. Repeal and Savings :-

The Bombay State Road Transport Corporation Rules, 1952 are hereby repealed :

Provided that anything done or any action taken under the rule so repealed shall, in so far as it is not inconsistent with the provisions of these rules, be deemed to have been done or taken under the corresponding provisions of these rules.

SCHEDULE-I

(See rules 16 and 18)

PART-I-CAPITAL BUDGET Summary

Particulars	Actuals	Actuals	Actuals	Original Budget Estimates	Revised Estima- tes	Budget Estima- tes	Rem- arks
1	2	3	4	5	6	7	8
A RECEIPTS							
(1) Gujarat Government							
(2) Union Government							
(3) Shares							
(4) Withdrawals from Internal Resources							
(5) Others							
Total Receipts							
B. EXPENDITURE							
Grant I- Land and Buildings							
(1) Land							
(2) Buildings							
Total Grant I							
3 Grant II- Motor Buses, Trucks Etc.							
A Passenger Service Vehicles							
B Goods Service Vehicles							
C Department Vehicles							
Total Grant II							
Grant III- Machinery and Equipment							
(4) Machinery and Plant							
(5) Miscellaneous Equipment							
Total Grant III							
Grant IV - Miscellaneous							
6. Miscellaneous							
(Repayment of loan since converted in to Preference Capital)							
Total Grant IV							
Total Capital Expenditure							
Grant V -							
7. Deduct Expenditure to be met out of funds							
(a) Depreciation Fund							
(b) Insurance Fund							
Total Grant V							
Net Capital Expenditure							

PART-I-CAPITAL

Details of Revised Budget Schedule - I to the Gujarat State Road Transport Corporation Rules.

Particulars	Actuals	Actuals	Actuals	Original Budget Estimates	Revised Estima- tes	Budget Estima- tes	Rem- arks
1	2	3	4	5	6	7	8
I. CAPITAL							
A RECEIPTS							
(1) Gujarat Government							
(2) Union Government							
(3) Additional capital raised by issue of shares under Section 24 of the Road Transport Corporation Act, 1950							
(4) Withdrawals from Internal Resources (showing details of internal resources from which withdrawal is made).							
(5) Others							
Total Receipts							
B. EXPENDITURE - Grant No. I							
1 Land							
(i) Cost							
(ii) Establishment charges							
Total Land							
2 Buildings & Fixtures							
(a) Pucca Buildings							
(i) Cost							
(ii) Establishment Charges							
(b) Kutch Buildings							
(i) Cost							
(ii) Establishment charges							
Total Buildings & Fixtures							
Grant No. I							
3 Grant No. II - Motor Buses, Trucks, Cars Pick-up Vans and other vehicles-							
A Passenger Service Vehicles							
(a) Diesel Vehicles							
(i) Chassis							
(ii) Bodies							
(iii) Complete Buses							
(b) Petrol converted Diesel Vehicles							
(c) Petrol Vehicles							
(i) Chasis							
(ii) Bodies							
(iii) Complete Buses							
Total A							

1	2	3	4	5	6	7	8
7. Deduct Expenditure to be met out of funds							
(a) Depreciation Fund							
(b) Insurance Fund							
Total Deduct Expenditure to be met out of funds							
Net Capital Expenditure							

PART II-REVENUE

Summary

Particulars	Actuals	Actuals	Actuals	Budget Esti- mates	Revised Estima- tes	Budget Estima- tes	Rem- arks
1	2	3	4	5	6	7	8

A. INCOME

(1) Operating Revenue

(A) Traffic Revenue-
Passenger Bus Service.

(B) Traffic Revenue-
Goods Transport Service

Total Income

B. DEDUCT OPERATING EXPENSES

Grant I- Traffic

(A) Traffic

1. Salary and Allowances.
(Passenger Bus Service)
2. Salary and Allowances.
(Goods Transport Service)
3. Tickets, Uniforms, Stationery,
Tools and other Charges
(Passenger Bus Service)
4. Tickets, Uniforms, Stationery,
tools and other Charges
(Goods Transport Services)

Total Grant - I Traffic

1	2	3	4	5	6	7	8
Grant -II Repairs, Supplies and Taxes.							
(B) Repairs and Maintenance							
1.	Salary and Allowances (Passenger Bus Service)						
1A.	Salary and Allowances (Goods Transport Service)						
2.	Stores (Passenger Bus Service)						
2A.	Stores (Goods Transport Service)						
3.	Clothing (Passenger Bus Service)						
3A.	Clothing (Good Transport Service)						
4.	Reconditioning and other charges (Passenger Bus Service)						
4A.	Reconditioning and other charges (Goods Transport Service)						
(C) Power							
I.	Fuel (Passenger Bus Service)						
IA.	Fuel (Goods Transport Service)						
(D) Licence and Taxes							
I.	Licence and Taxes (Passenger Bus Service)						
IA.	Licence and Taxes (Goods Transport Service)						
Total Grant- II							
Repairs, Supplies and Taxes							
Grant -III Administration							
(E) Welfare and Superannuation							
(F) General and Administrative Expenses							
1.	Salary and allowances						
2.	Rent, Rates and Taxes						
3.	Insurance						
4.	Staff Car and Van Expenses,						
5.	Maintenance and Repairs						
6.7.8.	General Charges (including Power, Lighting, Accident Claim compensation)						
9.	Civil Engineering Deptt.						
Total Grant- III Administration							

1	2	3	4	5	6	7	8
Grant IV - Depreciation							
(G) Depreciation							
Total Grant- IV Depreciation							
Total Operating Expense							
Balance being operating profits for the year carried forward							
Balance being operating Loss for the year brought down							
Total Operating Revenue							
Balance being Operating Loss for the year carried forward.							
Balance being Operating Profit for the year brought down.							
Non Operating Revenue							
Other Receipts							
Total Non-Operatin Revenue							
Loss for the year carried to Balance Sheet							
Non-Operating Expenses							
Grant V. Interst and Debt Charges							
(H) Debt Charges							
(I) Interest							
(J) Income Tax							
Total Grant V. Interest and Debt Charges							
Total II-B							
II-C Contribution to Funds							
Contribution to Funds							
Total II-C							
Total Non-Operating Expenses Profit for the year carried to Balance Sheet							
Total Rs.							
Total Operating Revenue							
Less Operating expenditure Balance							
Add. total Non-Operating Revenue							
Total							
Less : Total Non-Operating Expenditure							
Net Margin.							

PART II-REVENUE

Particulars	Actuals	Actuals	Actuals	Budget Esti- mates	Revised Estima- tes	Budget Estima- tes	Rem- arks
1	2	3	4	5	6	7	8
A Receipt							
1. Traffic Revenue-							
(Passeengers Bus Services)							
(a) Revenue from Passenger Bus Service							
(Gross less Refunds)							
(i) Fares on sale of tickets							
(ii) Season tickets							
(iii) Reservation charges							
(b) Contract Service							
(c) Passenger Luggage							
(d) Parcel Service							
(e) Wharefage charges							
(f) Postal Mail Service							
(g) Out agency Receipts							
Total -1. Traffic Revenue							
Passenger Bus Service							
2. Traffic Revenue							
Goods Transport Service							
(a) Schedule Service Freight charges							
(b) Chartered Service Freight charges							
(c) Contract Services Freight charges							
(d) Demurrage charges							
Total -2. Traffic Revenue							
(Goods Transport Service)							
Total -1 Traffic Revenue							
Passengers Bus Service							
Total -2 Traffic Revenue							
Goods Transport Service							
Total-II A-Revenue.							
B. Deduct operating							
(A) Traffic							
(1) Salaries and allowances including							
travelling allowance and daily allowance							
(Passenger Bus Service)							
(a) Officers							
(i) Pay							
(ii) Dearness Allowance							
(iii) Compensatory Local allowance,							
HouseRent allowance and Other allowance.							
(iv) Travelling allowance							

1

2

3

4

5

6

7

8

(b) Other staff

(1) Traffic Office Staff-

- (i) pay
- (ii) Dearness Pay
- (iii) Dearness allowance
- (iv) Compensatory Local allowance,
House Rent allowance & other allowance.
- (v) Travelling allowance

(2) ticket and Cash Staff

- (i) Pay
- (ii) Dearness Pay
- (iii) Dearness allowance
- (iv) Compensatory Local allowance,
House Rent allowance & other allowance
- (v) Travelling allowance

(3) Line Staff

- (i) Pay
- (ii) Dearness Pay
- (iii) Dearness allowance
- (iv) Compensatory Local allowance,
House Rent allowance & other allowance.
- (v) Travelling allowance

(c) Drivers and Conductors

- (i) Pay
- (ii) Dearness Pay
- (iii) Dearness allowance
- (iv) Compensatory local allowance,
House Rental allowance & other allowance.
- (v) Traffic allowance
(Over time, Line, Fair, night-out).
- (vi) Travelling allowance

Total (1)

1.A Salaries and allowances including Travelling
(Goods Transport Service)

(a) Officer-

- (i) Pay
- (ii) Dearness Allowance
- (iii) Compensatory Local allowance,
House Rent allowance & other allowance.
- (iv) Travelling allowance

(b) Other Staff

(1) Traffic Office Staff

- (i) Pay
- (ii) Dearness Pay
- (iii) Dearness allowance
- (iv) Compensatory Local allowance,
House Rent allowance & other allowance.
- (v) Travelling allowance

(2) Cash Staff-

- (i) Pay
- (ii) Dearness Pay

1	2	3	4	5	6	7	8
	(iii) Dearness allowance						
	(iv) Compensatory Local allowance, House Rent allowance & other allowance.						
	(v) Travelling allowance						
(3)	Line Staff						
	(i) Pay						
	(ii) Dearness Pay						
	(iii) Dearness allowance						
	(iv) Compensatory Local allowance, House Rent allowance and other allowances.						
	(v) Travelling allowance						
(C)	Drivers, Warners, and Attendants						
	(i) Pay						
	(ii) Dearness Pay						
	(iii) Dearness allowance						
	(iv) Compensatory Local allowance, House Rent allowance and other allowance.						
	(v) Traffic allowance (Overtime, line, Fair, night-out).						
	(vi) Travelling allowance						
	Total (1-A)						
(2)	Ticket and Traffic Stationary (Passenger Bus Service)						
	(a) Tickets						
	(b) Traffic Stationary						
	Total (2)						
(2-a)	Tickets and Traffic Stationary (Goods Transport Service)						
	(a) Tickets						
	(b) Traffic Stationary						
	Total (2-A)						
(3)	Uniforms (Passenger Bus Service)						
	(a) Clothing including Water-proofs.						
	(b) Bages						
	Total (3)						
(3-A)	Uniforms (Goods Transport Service)						
	(a) Clothing including Water-proofs.						
	(b) Bages						
	Totals (3-A)						

1	2	3	4	5	6	7	8
(4) Tools and Equipment							
(a) Tickets issue machines							
(b) Punches, Straps and Holdres							
(c) Ticket Boxes, Cash Boxes, Cash Bages etc.							
Total (4)							
(5) Time Tables and publicity (Passenger Bus Service)							
Total (5)							
(6) Others charges (Pasenger Bus Service)							
(a) Drivers' and Conductors; licence fees							
(b) Purning of trees.							
(c) Remmuneratin of Part time Porters, Waterman, Sweepers, Watchman etc.							
(d) Commision to Parcel Agents							
(e) Micellaneous operational expenses.							
Total (6)							
(6-A) Other charges (Goods Transport Service.)							
(a) Drivers' and Conductors' licence fees							
(b) Commission Goods agents							
(c) Micellaneous Operational expenses							
Total (6-A)							
Total (a) Traffic							
(B) Repairs and Maintenance (Passenger Bus Service)							
(1) Salaries and Allowances including Travelling allowance							
(a) Officers							
(i) Pay							
(ii) Dearness allowance							
(iii) Compensatory Local allowance, House Rent allowance & other allowances							
(iv) Travelling allowance							
(b) Maintenance Staff							
(i) Pay							
(ii) Dearness Pay							
(iii) Dearness allowance							
(iv) Compensatory Local allowance, House Rent allowance & other allowances							
(v) Travelling allowance							

	1	2	3	4	5	6	7	8
(c) Workshop Staff. (including workshop clerical staff)								
(i) Pay								
(ii) Dearness Pay								
(iii) Dearness allowance								
(iv) Compensatory Local allowance, House Rent allowance & other allowances								
(v) Traveling allowance								
Total (1-4)								
(c) Workshop Staff. (including workshop clerical staff)								
(i) Pay								
(ii) Dearness Pay								
(iii) Compensatory Local allowance, House Rent allowance & other allowances								
(v) Travelling allowance								
Total								
1. A Salaries and allowances including Travelling allowances (Goods Transport Service)								
(a) Officer								
(i) Pay								
(ii) Dearness allowance								
(iii) Compensatory Local allowance, House Rent allowance & other allowances.								
(iv) Travelling allowance								
(2) Stores (Passenger Bus Service)								
(a) Spare Parts-								
(i) Major Assemblies								
(ii) Other Spares								
(b) Lubricants, Oil, Grease etc.								
(c) Tyres and Tubes								
(i) Tyres								
(ii) Tubes								
(iii) Flaps								
(d) Batteries								
(e) Other Stores								
(i) Bus Body Components								
(ii) Consumable Stores								
(iii) Small Tools								
(iv) Electrical Materials								
(v) Other Items								
Total (2)								

	1	2	3	4	5	6	7	8
(2-A) Stores								
(Goods Transport Service)								
(a) Spare Parts								
(i) Major Assemblies								
(ii) Other spares								
(b) Lubricants, Oil, Grease etc.								
(c) Tyres & Tubes								
(i) Tyres								
(ii) Tubes								
(iii) Flaps								
(d) Batteries								
(e) Other Stores								
(i) Bus Body Components								
(ii) Consumable Stores								
(iii) Small Tools								
(iv) Electrical Material								
(v) Other items								
Total (2-A)								
(3) Clothing (Passenger Bus Service)								
(a) Clothing including water proof								
(b) Badges								
Total (3)								
(3) Clothing (Goods Transport Service)								
(a) Clothing including water proof								
(b) Badges								
Total (3-A)								
(4) Other charges (Passenger Bus Service)								
(a) Gas								
(b) Power, Heating, Lighting etc.								
(c) Water.								
(d) Repairs to Passenger Buses and Spares by outside agencies.								
(e) Reconditioning of Passenger Buses.								
(f) Reconditioning and repairs to vehicle Assemblies, Spares, etc.								
Total (4)								
(4-A) Other charges (Goods Transport Service)								
(a) Gas								
(b) Power, Heating, Lighting etc.								
(c) Water								
(d) Repairs to Trucks and Spares by outside agencies.								
(e) Reconditioning of Goods Trucks								
(d) Reconditioning of Assemblies and Spares								
Total (4-A)								
Total (B) Repairs and Maintenance								

1	2	3	4	5	6	7	8
(C) POWER							
1.	Petrol & Fuel (Passenger Bus Service).						
(a)	Cost of Petrol						
(b)	Cost of Deisel						
(c)	Rental of pumps and Tanks						
	Total No. 1						
(C) 1-A. Petrol and Fuel (Goods Transport Service)							
(A)	Cost of Petrol						
(b)	Cost of Deisel						
(c)	Rental of pumps and Tanks						
	Total 1-A						
	Total (C)- Power						
(D) Licences and Taxes							
1.	Passenger Bus Services.						
(a)	Permit Fees and Registration charges						
(b)	Motor Vehical Tax and Fitness Certificate Fees						
(c)	Wheel Tax						
(d)	Octroi and other local taxes						
(e)	Tax on Fares from Passengers						
	Total -1						
1-A.	Goods Transport Service						
(a)	Permit Fees and Registration charges						
(b)	Motor Vehical Tax and Fitness Certificate Fees						
(c)	Wheel Tax						
(d)	Octroi and other local taxes						
(e)	Tax on Fares						
	Total -1-A						
	Total - (D) Licences and Taxes						
(E) Walfare and Superannuation							
(a)	Employee's contribution under Employee's State Insurance Act.						
(b)	Welfare and Medical						
(i)	Medical Expenses						
(ii)	Contribution to Staff Welfare Scheme						
(iii)	Compensation under Workmen's Compensation ACT.						
(iv)	Payment of Fidelity Insurance						
(v)	Expenditure on incentive Schemes.						
(c)	Employer's contribution to Provident Fund.						
(d)	Pension and Gratuities						
(e)	Repayment of Subsidised Industrials Housing Scheme Loan						
	Total - (E) Walfare and Superannuation						

1	2	3	4	5	6	7	8
(F) General and Administrative Expenses							
(1) Salaries and Allowances including travelling allowance							
(a) Officers							
(i) Pay							
(ii) Dearness allowance							
(iii) Compensatory local allowance, House Rent Allowance and other allowances.							
(iv) Travelling allowance							
(b) Secretarial Staff-							
(i) Pay							
(ii) Dearness Pay							
(iii) Dearness allowance							
(iv) Compensatory local allowance, House Rent Allowance and other allowances.							
(v) Travelling allowance							
(c) Accounts Staff							
(i) Pay							
(ii) Dearness Pay							
(iii) Compensatory allowance, House Rent Allowance and other allowances.							
(v) Travelling allowance							
(d) Central Stores							
(i) Pay							
(ii) Dearness Pay							
(iii) Dearness allowance							
(iv) Compensatory local allowance, House Rent Allowance and other allowances.							
(v) Travelling allowance							
Total 1							
(2) Rent, Rates and Taxes							
(a) Rent							
(b) Rates and Taxes on Land and Buildings							
Total 2							
(3) Insurance							
(a) Third Party Risk							
(b) Employee's liability							
(c) Fire and other insurance							
(d) Risk in carriage of parcels and goods							
Total 3							
(4) Staff Car and Van Expenses							
(a) Pay							
(b) Dearness Pay							
(c) Dearness allowance							
(d) Compensatory local allowance, House Rent Allowance and other allowances.							
(e) Travelling allowance							

1	2	3	4	5	6	7	8
(f) Spare Parts							
(i) Major Assemblies							
(ii) Other Speares							
(g) Batteries							
(h) Lubricant, Oil and Grease							
(i) Petrol							
(j) Diesel							
(k) Tyres and Tubes							
(i) Tyres							
(ii) Tubes							
(iii) Flaps							
(l) Uniforms							
(i) Clothing including waterproof							
(ii) Badges							
(m) Taxes including cost of number plates							
(n) Cost of repairs by out side agencies							
(o) Reconditioning of Department Vehicles							
(p) Consumable Stores							
(q) Other items							
Total 4							
(5) Maintenance and Repairs							
(a) Building and Gardens							
(b) Plant and Machinery							
(c) Building under Industrial Housing Scheme							
(d) Service charges-Sanitary, Electricity,Water,							
Taxes and other expenditure etc. Industrial Housing Scheme							
Total 5							
(6) Power, Heating, Light and Water							
Total 6							
(7) Accident Claim compensation							
(Other than to Workers)							
Total 7							
(8) General Charges-							
(a) Uniforms							
(Other than Traffic and Workshop)							
(b) Stationery							
(Other then Traffic and workshop)							
(c) Advertising and publicity							
(Other then Traffic and workshop).							
(d) Postage							
(e) Telephone and Telegram charges							
(f) Law charges							
(g) Audit Fees							
(h) Freight Charges							
(i) Allowances to Board and Committee Members.							

1 2 3 4 5 6 7 8

- (j) Foreign Service Contribution
- (k) Commission to Advertising
- (l) Apprentice Training Scheme
 - (i) Employed in Corporation's Office
 - (ii) Overseas
- (m) Expenditure on temporary works.
- (n) Books and Periodicals
- (o) Expenditure on Experiments
- (p) Physical loss of stores.
- (q) Loss of cash
(including shortage written off)
- (r) Loss due to revaluation of sales, Depreciation;
deterioration of stores and evaporation of fuel
- (s) Loss on disposal of Assets
- (t) Loss due to conversion in decimal coinage.
- (u) Provision and other items
 - 1. Development Rebate Reserve Provisions for
 - 2. Clearance of Stock adjustment account
 - 3. Anticipated loss on disposal of surplus stores
 - 4. Obsolescence of Stores
 - 5. Bad and doubtful debts
 - 6. Clearance back log of reconditioning
 - 7. Adjustment to write off of assets for past years
 - 8. Difference between Books and ground balancesw of
stores on last day of financial year
 - 9. Adjustment to stores Suspense Accounts for past years.
- (v) Other Miscellaneous expenses
- (w) Washing allowance

Total 8

9. Civil Engineering Department

A. Salaries and allowances including Travelling allowance

- 1. Officers-
 - (a) Pay
 - (b) Dearness allowance
 - (c) Compensatory local allowance, House
Rent allowance & other allowances.
 - (d) Travelling allowance.
- 2. Other Staff-
 - (a) Pay
 - (b) Dearness Pay
 - (c) Dearness allowance
 - (d) Compensatory local allowance, House
Rent allowance and other allowances.
 - (e) Travelling allowances.

B. Other Charges

- 1. Postage
- 2. Rent
- 3. Power, Heating and Lighting
- 4. Water
- 5. Telephone and Telegram Charges

1	2	3	4	5	6	7	8
6. Printing and Stationery							
7. Advertisement							
8. Clothing							
(a) Clothing including water proofs							
(b) Badges							
9. Miscellaneous expenses							
10. Survey charges and Preliminary expenses for land							
Total 9							
Total (F) General & Administrative Expenses							
(G) Depreciation							
1. Service Vehicles							
(Passeenger Bus Service)							
(a) Diesel Vehicles							
(b) Petrol Converted Diesel Vehicles							
2. Service Vehicles							
(Goods Transport Service)							
(a) Petrol Vehicles.							
(b) Deisel Vehicles							
3. Department Vehicles							
4. Other assets							
(i) Tools							
(ii) Plant and Machinery.							
(iii) Pucca Building.							
(iv) Kutcha Building.							
(v) Furniture and Fixtures.							
(vi) Electric Equipment.							
(vii) Office Equipment.							
(viii) Fire Fighting Equipment.							
(ix) Medical Equipment.							
(x) Photogtaphic Equipment.							
(xi) Other items							
Total (G) Depreciation							
Total operating cost.							
(2) Non-operating Revenue							
(a) Net receipts from advertisement							
(b) Rent.							
(i) Industrial Housing Scheme Rent							
(ii) Industrial Housing Scheme							
Other receipts (Charges).							
(iii) Owned premises, Rent (Charges).							
(iv) Other premises Rent.							
(v) Owned premises (Charges)							
(vi) Other premises (Charges)							

1	2	3	4	5	6	7	8
(c) Miscellaneous Receipts							
	(i) Receipts from lost property.						
	(ii) Sale of time Tables etc.						
	(iii) Work done for outside parties						
	(iv) Excess Receipts.						
	(v) Sale of scrap and un-serviceable stores.						
	(vi) Canteen contracts, vender's etc. licence fees.						
	(vii) Profit from sale of fully depreciated vehicles.						
	(viii) Publication-Receipts.						
	(ix) Interest.						
	(a) On security.						
	(b) On call deposits						
	(x) Other Miscellaneous Income						
	(xi) Recoveries of overhead at Central Weekshops.						
	(xii) Excess found at the time of stock taking of the Stores.						
	(xiii) Excess found at teh time of stock taking of bulding of the materials.						

Total Non-Operating Revenue

PART III-FUNDS

Particulars	Actuals	Actuals	Actuals	Budget Esti- mates	Revised Estima- tes	Budget Estima- tes	Rem- arks
1	2	3	4	5	6	7	8

I. DEPRECIATION FUND

- (a) Amount brought forward from previous year
(opening Balance)
- (b) Add-Amount transfered from Revenue Account

Total

- (c) Deduct amount expended on Capital Account
- (d) Deduct amount of arreares of contribution

Balance

II. INSURANCE FUND

(Vehicles Third party Risks Only).

- (a) Amount brought forward from previous year
(opening Balance)
- (b) Add- Amount transferred from Revenue Account

Total

- (c) Deduct amount expended

Balance

1	2	3	4	5	6	7	8
---	---	---	---	---	---	---	---

III. INSURANCE FUND (Property)

- (a) Amount brought forward
from previous year (opening Balance)
- (b) Add- Amount transferred from Revenue Account

Total

- (c) Deduct amount expended on
 - 1. Capital Account
 - 2. Revenue Account

Balance

IV. RESERVE FUND

- (a) Amount brought forward from previous year
(opening Balance)
- (b) Add- Amount transferred from net surplus

Total

- (c) Deduct amount expended

Balance

V. WELFARE FUND

- (a) Amount brought forward from previous year
(opening Balance)
- (b) Add- Amount transferred from net surplus
- (c) Deduct amount expended Balance

Total

VI. COMPASSIONATE FUND

- (a) Amount brought forward from previous year
(opening Balance)
- (b) Add-Amount transferred from Revenue Account

Total

- (c) Deduct amount expended

Balance

1	2	3	4	5	6	7	8
---	---	---	---	---	---	---	---

VII. Pension Fund

- (a) Amount brought forward from previous year
(opening Balance)
- (b) Add-Amount transferred from Revenue Account

Total

- (c) Deduct amount expended

Balance

VIII. Development Fund

- (a) Amount brought forward from previous year
(opening Balance)
- (b) Add-Amount transferred from Net Revenue Account

Total

- (c) Deduct amount expended

Balance

IX. Gratuity Fund

- (a) Amount brought forward from previous year
(opening Balance)
- (b) Add-Amount transferred from Revenue Account

Total

- (c) Deduct amount expended

Balance

X. Investment Fluctuation Fund

- (a) Amount brought forward from previous year
(opening Balance)
- (b) Add- Amount of profit realise\realisable on sale of securities

Total

- (c) Deduct amount of loss on sale of securities

Balance

XI Development Rebate Reserve

- (a) Amount brought forward from previous year
(opening Balance)
- (b) Add- Amount transferred from Revenue Account

Total

- (c) Deduct amount expended

Balance

1	2	3	4	5	6	7	8
Non- operating Expenses							
(H) Debts Charges							
(a) Interest on debentures							
(b) Interest on Industrial Housing Scheme loan							
(c) Interest on custom Duty on Canadian Aid							
(d) Interest on Outstanding liability on Canadian Aid							
(e) Redemption charges							
(f) Management and/or Bank charges							
Total (H) Debt Charges							
(I) Interest							
(i) Ordinary Capital							
(a) State Government							
(b) Union Government							
(c) Others							
(ii) Preference Capital							
(a) State Government							
(b) Union Government							
(c) others							
Total (I) Interest							
(J) Income Tax							
(a) Income Tax on interest deducted at source							
(b) Other provision of Income Tax							
Total (J) Income Tax							
Total (K) Provisions and other items							
Total II- B							
II-C Contribution to Funds-							
1. Reserve Fund							
2. Welfare Fund							
3. Compassionate Fund							
4. Other Funds							
Total II- C Contribution to Fund							
Total Non-Operating Expenses							

Annexure to Part III (FUND INVESTMENT ACCOUNT)

Particulars	Actuals	Actuals	Actuals	Budget Esti- mates	Revised Estima- tes	Budget Estima- tes	Rem- arks
1	2	3	4	5	6	7	8
1. Depreciation Fund							
(a) Opening Balance of Investments							
(b) Add- Amount Invested							
Total							
(c) Deduct Investment sold or transfered to other Funds							
(i) Amount realised							
(ii) Net amount of investment							
(d) Add amount advanced for capital expenditure							
Add-uninvested Balance							
Total Balance in the Fund							
2. Insurance Fund (Vehical Third party Risk only)							
(a) Opening Balance of Investments							
(b) Add- Amount invested							
Total							
(c) Deduct Investments sold Amount realised.							
Net Amount of Investments							
Add- Uninvested Balance							
Total Balance in the Fund							
3. Insurance Fund (Property)							
(a) Opening Balance of Investments							
(b) Add-Amount invested							
Total							
(c) Deduct Investments sold Amount realised							
Net Amount of investment							
Add- Uninvested balance							
Total Balance in the Fund							
4. Reserve Fund							
(a) Opening Balance of Investments							
(b) Add-Amount invested							
Total							

1	2	3	4	5	6	7	8
(c) Deduct investments sold							
(i) Amount realised							
(ii) Amount of transferred to other Funds							
(d) Net amount of investments							
(e) Add- Amount advanced for Capital Expenditure							
Add- Uninvested Balance							
Total Balance in the Fund							
5. Welfare Fund							
(a) Opening Balance of Investments							
(b) Add- Amount invested							
Total							
(c) Deduct Investments sold							
(Transferred to Reserve Fund Investment Account)							
Amount realised							
Net amount of investments							
Add-uninvested Balance							
Total Balance in the Fund							
6. Compassionate Fund							
(a) Opening Balance of investments							
(b) Add-Amount invested							
Total							
(c) Deduct Investments sold							
(i) Amount realised							
(ii) Amount transferred to other funds							
Net amount of investments							
Add Uninvested Balance							
Total Balance in the Fund							
7. Pension Fund							
(a) Opening Balance of Investments							
(b) Add amount invested							
Total							
(c) Deduct Investments sold amount realised							
Net amount of investments							
Add Uninvested Balance							
Total Balance in the Fund							

1

2

3

4

5

6

7

8

8. Development Fund

(a) Opening Balance of Investments

(b) Add amount invested

Total

(c) Deduct Investments sold amount realised

Net amount of investments

Add amount advanced for capital expenditure

Add Uninvested Balance

Total Balance in the Fund

9. Gratuity Fund

(a) Opening Balance of Investments

(b) Add amount invested

Total

(c) Deduct Investments sold amount realised

Net amount of investments

Add Uninvested Balance

Total Balance in the Fund

10. Investment Fluctuation Fund

(a) Opening Balance of Investments

(b) Add amount invested

Total

(c) Deduct Investments sold amount realised

Net Balance of investments

Total Balance in the Fund

11. Development Rebate Reserve

(a) Opening Balance

(b) Add amount investment

Total

(c) Deduct Investments sold amount realised

Net amount of investments

Add Uninvested Balance

Total Balance in the Fund

GUJARAT STATE ROAD TRANSPORT CORPORATION

BUDGET ESTIMATES

PART -IV ADVANCES, DEPOSITS AND GRANTS FOR STORES AND WORKSHOP SUSPENSES AND OTHER ACCOUNTS

Summary

Particulars	Actuals	Actuals	Actuals	Budget Esti- mates	Revised Estima- tes	Budget Estima- tes	Rem- arks
1	2	3	4	5	6	7	8
Grant1- Stock-Account of Stores							
Grant2- Works -in-progress							
Grant3- Advances and Deposits							
Grant4- Loans							
Grant5- Works undertaken for outside organisations							
Grant6- Fund for clearance of stock Adjustment Accounts							
Grant7- Fund for clearance of Asset Adjustment Accounts							
Grant8- Fund for clearance of backlog of reconditioning							
Grant9- Fund for anticipated loss on disposal of Stores							
Grant10- Provision for obsolescence of Stores							

Total

PART -IV SCHEDULE -I STORES, WORKS-IN-PROGRESS, ADVANCES, DEPOSITS AND OTHER ACCOUNT

Particulars	Actuals	Actuals	Actuals	Budget Esti- mates	Revised Estima- tes	Budget Estima- tes	Rem- arks
1	2	3	4	5	6	7	8
Grant1.							
(1) Stores suspense (AnnexureA)							
(i) Additions							
(ii) Deductions							
Net Difference							
Total Grant I							
Grant 2 Workshop Suspense							
(2) Central Workshop, Ahmedabad (Annuxure B)							
(i) Additions							
(ii) Deductions							
Net Difference							
Net Grant II							

1	2	3	4	5	6	7	8
Grant 3:							
(3) Advances and Deposits							
(a) Advances (by State Transport)							
(i) Additions							
(ii) Deductions							
Net Difference							
(b) Deposits (by State Transport)							
(i) Additions							
(ii) Withdrawal							
Net Difference							
(c) Advance (With State Transport)							
(i) Additions							
(ii) Refunds							
(d) Deposits (With State Transport)							
(i) Additions							
(ii) Refunds							
Net Difference							
Total Grant 3							
Grant 4:							
(4) Loans							
(i) Additions							
(ii) Deductions							
Net Difference							
Total Grant 4							
Grant 5:							
(5) Works undertaken for outside organisations							
(i) Body building							
a Total expenditure							
b Recoveries (excluding profits, if any)							
(ii) Industrial Housing scheme							
a. Cost of works							
b. Establishment charges							
Total							
(c) Deduct expenditure to be recovered from Government							
(i) by way of cost							
(ii) by way of Agency charges							
Total							
Total Grant 5							

1	2	3	4	5	6	7	8
Grant 6:							
Funds for clearance of Stock Adjustment Account							
(i) Additions							
(ii) Deductions							
Net Difference							
Total Grant 6							
Grant 7:							
Funds for clearance of Assets Adjustment Account							
(i) Additions							
(ii) Deductions							
Net Difference							
Total Grant 7							
Grant 8:							
Fund for clearance of back log of Reconditioning							
(i) Additions							
(ii) Deductions							
Net Difference							
Total Grant 8							
Grant 9:							
Fund for anticipated loss surplus stores on disposal of							
(i) Additions							
(ii) Deductions							
Net Difference							
Total Grant 9							
Grant 10:							
Provisions for obsolescence of Stores							
(i) Additions							
(ii) Deductions							
Net Difference							
Total Grant 10							

STOCK ACCOUNT OF STORES

[illegible]

ANNEXURE- 'B'
(WORKS IN PROGRESS)
CENTRAL WORKSHOP : AHMEDABAD

Particulars	Actuals	Actuals	Actuals	Budget Esti- mates	Revised Estima- tes	Budget Estima- tes	Rem- arks
1	2	3	4	5	6	7	8
1. Opening Balance of/ Works-in Progress							
2. Add-Charges							
(a) Staff Expenditure							
(b) Stores Charges							
(c) Licence & Taxes							
(d) Welfare & Superannuation							
(e) General Administrative Expenses							
(f) Depreciation							
(g) Interest							
(h) Genreal Office Expenditure							
(i) Repairs to spares and vehiicles by outside agencies							
(j) Insurance							
(k) Central Storesw expendeses on Material							
(l) Proportionate expenditure on training School							
(m) Employees' contribution to P.F.							
(n) Provision for Gratuity etc.							
Total 1							
3. Deduct amount transferred to final Heads							
A. CAPITAL							
(i) Body Building							
(ii) Other equipment							
B. Revenue							
(i) Reconditioning Passenger buses							
(ii) Assemblies and Spares							
(iii) Departmental Vehicles							
(iv) Conversion & Repairs to Vehicles							
C. Stock Account of Stores							
D. Expenditure on accident Vehicles							
E. Repairs to Plant, Machinery and Equipment							
F. Manufacture of Jigs, Fixture and Equipment							
Total 3							

ANNEXURE-'C'

Particulars	Actuals	Actuals	Actuals	Budget Esti- mates	Revised Estima- tes	Budget Estima- tes	Rem- arks
1	2	3	4	5	6	7	8
A. Advance (By State Transport)							
(i) Opening Balance							
(ii) Additions during the year							
Total							
(iii) Advances returned during the year							
(iv) Closing Balance							
B. Deposits (By State Transport)							
(i) Opening Balance							
(ii) Additons during the year							
Less							
(iii) Withdrawals during the year							
(iv) Closing Balance							

1	2	3	4	5	6	7	8
C. Advance (With State Transport)							
(i) Opening Balance							
(ii) Additions during the year							
Total							
Less							
(iii) Refunds during the year							
(iv) Closing Balance							
D. Deposits (With State Transport)							
(i) Opening Balance							
(ii) Additions during the year							
Total							
Less							
(iii) Refund during the year							
(iv) Closing Balance							

PART - V

STATEMENT OF APPROPRIATION OF NET PROFIT

Particulars	Actuals	Actuals	Actuals	Budget Esti- mates	Revised Estima- tes	Budget Estima- tes	Rem- arks
1	2	3	4	5	6	7	8
C. Advance (With State Transport)							
Total : Revenue							
Less :							
Total revenue expenditure							
Net surplus							
Transferred to the State Government							

PART - VI

GUJARAT STATE ROAD TRANSPORT CORPORATION WORKING FUND

Particulars	Actuals	Actuals	Actuals	Original Budget Estimates	Revised Estima- tes	Budget Estima- tes	Rem- arks
1	2	3	4	5	6	7	8
(1) Opening Balance							
(2) Add Receipts							
Total							
(3) Less Payments							
Balance							

SCHEDULE II

(See rule 30)

1. Analysis of Operation

Month : _____

Divisions	No. of Routes as on	Route Kilometers		Kilometers Gross	Operated Effective	Dead	
1	2	3		4	5	6	
Percentage of dead Kilometers to effective Kilometers				Percentage of departmental Kilometres to effective Kilometers	Average daily Scheduled Kilometres	Average daily effective kilometres	Percentage rise of fall in effective Kilometers as compared to scheduled Kilometres
Current Year		Previous Year					
C.M.	P.M.	C.M.	P.M.				
7	8	9	10	11	12	13	14

Current Year
C.M.
P.M.
Total
Previous Year
C.M.
P.M.

1 : 1 New Routs taken over routes restared and routes cancelled or suspended

Month : _____

Divisions	NAMES OF NEW ROUTES TAKEN OVER		
	New permits received where private operators were operating	New permits received where private operators were not operating	
		On road already in use	On new roads laid
1	2	3	4

Total

No fo Routes restarted (Which were suspend- ed temporarily)	No.of routes formed due to Seasonal realignments or changes in the mode of operation	No. of routes cancelled (permits given up)	No. of routes suspended (closed for operation)	Reasons cancellation OR suspension
5	6	7	8	9

SCHEDULE III

(See rule 30)

2. Vehicle Position

Month : _____

Divisions	Number of Schedules sanctioned for theseason	Average Number of schedules operated	Average Number of Vehicles On road during the month	of Vehicles Hold during the month	Operating fleet	Additional vehicles held (5-6)
1	2	3	4	5	6	7

Actual number of vehicles held at the end of the month	Percentage fleet utilisation		Vehicles Utilisation (Average Kilometers per vehicles per day)			
	C.M.	P.M.	Current year		Previous year	
			C.M.	P.M.	C.M.	P.M.
8	9	10	11	12	13	14

Total : Current Year

C.M.

P.M.

Total : Previous Year

C.M.

P.M.

2:1 Vehicle Position in Divisional Workshops

Month : _____

Divi- sion	No. of Vehicles				No. of. Vehicle for routine inspection	No. of Vehicle held for light repairs	Vehicle days lost for light repairs	
	In W/s as on last day of previous month	Received during the month	Turned out during the month					In W/s as on last day of the current month
			From Workshop	sent to C.W.A.				
1	2	3	4	5	6	7	8	9

Divi- sions	No.of Vehicles held for heavy repairs	Vehicle days lost for heavy repairs	No of. Vehicles awaiting spareparts	Vehicle days lost for awaiting spare parts	No. of Vehicles awaiting major assembly	Vehicle days lost for (awaiting manor assembly)	No. of Vehicles awaiting despatch to C.W.A. or scrapp- ing	Vehicle days lost for(vehicles awaiting dispatch C.W.A. or scrapping)
1	10	11	12	13	14	15	16	17

Total : current Year

C.M

P.M.

Total : Previous Year

C.M.

P.M.

Note : In Columns 2,4,6, W/s be replaced by Workshop.

In Column 5,16,17 the word C.W.A. be replaced by Central Workshop, Ahmedabad.

2:2 Average weekly production in Central Workshop, Ahmedabad for the

Month : _____

Sr.	Particulars	Average weekly production			Cumulative average production during	Remarks
		C.M.	P.M.	Target for year		
1	2	3	4	5	6	7
1.	New buses body built					
2.	Vehicles reconditioned					
3.	Vehicles repaired					
4.	Engines					
5.	Fuel Injection Pump					
6.	Dynamos					
7.	Staters					
8.	Radiators					
9.	Gear Boxes					
10.	Differential					
11.	Servo					
12.	Rear Axles Housing					
13.	Front Axles					
14.	Rear Axles					
15.	Atomisers					
16.	Armatures					
17.	Steering					
18.	Tyres repaired retreaded					
19.	Tyres repaired					

SCHEDULE IV

(See rule 30)

3. Revenue Analysis

Month : _____

Divi- sions	Average routes distance (K.Ms.)	Total earning (Rs.)	Total traffic earings (Rs.)	Passengers earing as % to total earnings	Earnings per effective bus kilometers on <u>total earnings (paise)</u>		Earnings per effective bus kilometers on <u>traffic earnings (paise)</u>	
					C.M.	P.M.	C.M.	P.M.
1	2	3	4	5	6	7	8	9

Divi- sions	No. of passengers travelled	Average distance travelled per passen- ger (K.Ms.)	Earnings per passen- ger in paise	Average seating capacity	Earnings per seat kilometer in paise	% age load factor		Previous year	
						<u>Current year</u>		C.M.	P.M.
1	10	11	12	13	14	15	16	17	18

Total : Current year

C.M.

P.M.

Total : previous year

C.M.

P.M.

SCHEDULE V

(See rule 30)

4. Cost on major items, margin and operation ratio

Month : _____

Divisions	Expenditure on staff Actual Rs.	Expenditure on fuel Actual Rs.	Expenditure on Auto Stores Actual Rs.	Insurance depreciation and interest Actual Rs.	Expenditure on other items Actual Rs.	Total cost without Central Units Actual Rs.
1	2	3	4	5	6	7

Divisions	Total Cost including Central Unites Rs.	Cost per effective bus Kilometres (Paise)				Operational margin Actual Rs.	Operational margin Earning per Bus Kilometer (Paise)	Operating ratio
		Current Year		Previous Year				
		C.M.	P.M.	C.M.	P.M.			
1	8	9	10	11	12	13	14	15

Total : Current year

C.M.

P.M.

Total : previous year

C.M.

P.M.

SCHEDULE VI

(See rule 30)

5:1 Staff position and cost per bus Kilometre on Staff

Month : _____

Divi- sions	Cost per bus Kilometres on staff		No. of men employed as on last day of month				Daily wage earners	Total		Avg. No. of Schedules operated	
	C.M.	P.M.	ADM.	TR.	W/S.	MNT.		C.M.	P.M.	C.M.	P.M.
1	2	3	4	5	6	7	8	9	10	11	12

Total : Current year

C.M.

P.M.

Total : previous year

C.M.

P.M.

Divi- sions	Staff Ratio				Total				Crew Utilisation					
	ADM TR. W/S. MNT				Current Year		Previous Year		Steering duty H.M.		Spread over duty H.M.		In Terms of Kilometers	
					C.M.	P.M.	C.M.	P.M.						
1	13	14	15	16	17	18	19	20	21	22	23			

* These are in the different categories but are shown separately to give an idea of the payment of daily wage earners in the division.

SCHEDULE VII

(See rule 30)

5:2 Makewise Kilometre per Liter for Diesel Vehicles

Month : _____

Divisions	Leyland			Albion		C Ford		Dodge	Fargo
	164"	176"	203"	167"	192"	176"	192"	190"	206"
1	2	3	4	5	6	7	8	9	10

Total : Current yearC.M.
P.M.

Divisions	M. Benz 190"	Conv't. vehicles	Recl. vehicles	Total K.M.P.L.		Previous Year		Cost per bus kilometer on diesel (Paise)	
				C.M.	P.M.	C.M.	P.M.	C.M.	P.M.
1	11	12	13	14	15	16	17	18	19

5:3 Cost per bus Kilometres on fuel and Auto Stores

Month : _____

Division	Average age in kilometres diesel vehicles	Cost in paise per bus Kilometre on						Cost per bus Kilometres on new assemblies			
		Fuel		Spareparts		Lubricants		Batteries			
		C.M.	P.M.	C.M.	P.M.	C.M.	P.M.	C.M.	P.M.	C.M.	P.M.
1	2	3	4	5	6	7	8	9	10	11	12

Total : current MonthCorresponding Month
Previous Year

5:4 Kilometres done by different types of tyres

Month : _____

Division	Average Kilometere during last six months i.e. to				
	New tyres scrapped	Tyres removed for retreading	Retreaded tyres scrapped or removed for retreading	Equivalent number of tyres	Average Kilometres obtained per tyre
1	2	3	4	5	6

Division	Cost per bus kilometres on tyres and tybes (Paise)				
	New Tyres scrapped	Tyres removed for retreading	Retreaded tyres scrapped or removed for retreading	Total C.M.	P.M.
1	7	8	9	10	11

Total : Current year

C.M.

P.M.

SCHEDULE VIII

(See rule 30)

6. Accidents and makewise breakdowns

Month : _____

Division	Accidents				Number of Breakdowns per 10,000			
	Total	Rate per	Total	Rate per	Kilomentres (Makewise)			
	number	lakh of	number	lakh of	Leyland	Albion	Candian	Dodge
		Kilometers		Kilometers			Ford	
	C.M.	C.M.	P.M.	P.M.				
1	2	3	4	5	6	7	8	9

Division	Number of Breakdowns per 10,000					Rate per 10,000 kilometers	T O T A L	
	Kilometers (Makewise)				Number of Break downs		Number of Breakdown	Rate per 10,000 Kilometers
	Fargo	Mercedes	Converted Vehicles	Reclaimed Vehicles				
					C.M.	C.M.	P.M.	P.M.
1	10	11	12	13	14	15	16	17

Total : Current year

C.M.

P.M.

Total : Previous year

C.M.

P.M.

SCHEDULE IX

(See rule 30)

7. Analysis of irregularities in services

Month : _____

Departures

Division	Percentage late Departures due to							Percentage of late Departures			
	Mecha- nical trouble	Crew late	Late arri- val from Previous schedules	Late arrival from depot	Other reasons	Upto 15 Minutes	Above 15 Minutes	Current C.M.	Year P.M.	Previous Year C.M.	Year P.M.
1	2	3	4	5	6	7	8	9	10	11	12

Total : Current year

C.M.

P.M.

Total : Current year

C.M.

P.M.

Arrivals

Division	Percentage late Arrivals due to							Percentage of late Arrivals			
	Mecha- nical trouble	Acci- dents	Heavy traffic	Late start	Other reasons	Upto 15 Minutes	Above 15 Minutes	Current Year C.M.	Year P.M.	Previous Year C.M.	Year P.M.
1	13	14	15	16	17	18	19	20	21	22	23

Total : Current year

C.M.

P.M.

Total : Previous year

C.M.

P.M.

SCHEDULE X

(See rule 30)

8. Classification of Complaints

Month : _____

Divisions	Number of complaints received in P.M.	Number of complaints Pending as on last day of P.M.	Number of complaints received in C.M.	Classification of public complaints received in C.M.			
				Fares and Refund	Irregularities in Arrivals & Departures	Unsuitability of Timetable	Break downs
1	2	3	4	5	6	7	8

Divisions	Classification of public complaints received in C.M.					Number of complaints disposed of	Number of Public complaints pending for action
	Want of facilities	Rudeness of staff	Loss or damage	S.T.Adminis- tration	Other cases		
1	9	10	11	12	13	14	15

 Total : Current year

C.M.

P.M.

 Total : Previous year

C.M.

P.M.

SCHEDULE XI

(See rule 30)

9. Summary of Default cases and action taken

Month : _____

Division	No. of cases pending from previous month	Number of default cases detected categorywise						Total
		Administrative staff	Conductors	Drivers	Other Traffic staff	Workshop staff	General	
1	2	3	4	5	6	7	8	9

Divisions	ACTION				Case were reported to		Taken			Total no. of cases finally decided	No. of cases pending for action as on last day of C.M.
	No. of cases Dismissed	No. of cases Suspendded	No. of cases Fined	No. of cases Warned	RTO	Police	Cases dropped for want of evidence	Cases filed	Other action taken		
1	10	11	12	13	14	15	16	17	18	19	20

Total : Current year

C.M.

P.M.

Total : Previous year

C.M.

P.M.

By order and in the name of the Government of Gujarat,

K.G.BADLANI,
Secretary to Government.

THE ROAD TRANSPORT CORPORATIONS

Act, 1950

No. LXIV OF 1950

Sachivalay, Ahmedabad, 15th April, 1964.

No. G/G/57/STC/5763/6875/E:- In exercise of the powers conferred by section 44 of the Road Transport Corporation Act, 1950 (LXIV of 1950), Government of Gujarat hereby makes the following rules, prescribing the conditions of appointment and service and the scales of pay of the General Manager and the Chief Accounts Officer of the Gujarat State Road Transport Corporation, namely:-

1. Short title:- In these Rules may be called the Gujarat State Road Transport Corporation (General Manager and Chief Accounts Officer) (Remuneration and conditions of service) Rules, 1961.

2. Definitions:- In these Rules, unless the context otherwise requires

(a) "The Act" means the Road Transport Corporation Act, 1950;

(b) "General Manager" means the officer appointed by the State Government as the General Manager of the Corporation under sub-section (1) of Section 14 of the Act;

(c) "Chief Accounts Officer" means the Officer appointed by the State Government as the Chief Accounts Officer of the Corporation under sub-section (1) of Section 14 of the Act;

(d) "Regulations" means the Regulations made by the Corporation under clause (c) of sub-section (2) of section 45 of the act.

3. Pay and Allowances :- The General Manager and the Chief Accounts Officer Shall be appointed on such pay as may be fixed by the Government in the following scales of pay and allowances, namely:-

(a) General Manager :-

(1) Scale of pay Rs. 1800-100-2800.*

(2) Conveyance Allowance :- Actual expenses, upto a maximum limit of Rs. 100 per mensem for all journeys performed on duty in Ahmedabad excluding those from residence to office and vice-a-versa;

(3) Dearness Allowance :- as admissible to Government Officers drawing similar pay.

(b) Chief Accounts officer:-

(1) Rs. 1500-100-2500.*

(2) Conveyance Allowance:- Actual expenses, upto a maximum limit of Rs. 100 per mensem for all journeys performed on duty in Ahmedabad excluding those from residence to office and vice-a-versa.

(3) Dearness Allowance :- As admissible to Government Office drawing similar pay.

* Vide H.D. Government Resolution No. STC/8474/10237/E, dtd, 30/5/75 and corrigendum No. ST/8474/10237/E, dtd. 5.7.75.

4. Travelling Allowance:- The General Manager and the Chief Accounts Officer shall be entitled to travelling allowance for the journeys performed in the service of the Corporation on the scale provided for Grade I Officers of the Corporation in the Service Regulations of the Corporation.

5. Leave and Leave salary:- The General Manager or the Chief Accounts Officer who:-

(a) is a Government servant deputed on foreign service conditions to the Corporation shall, so long as he remains in Government service, he is entitled to leave and leave salary under the rules applicable to him as such Government servant; and

(b) is not a Government servant, or being in Government service has subsequently ceased to be in such service shall be entitled to leave and leave salary admissible to other Officers of the Corporation under the Regulations.

6. Provident Fund:- The General Manager or the Chief Accounts Officer who :-

(a) is a Government servant deputed on foreign service conditions to the Corporation and who has been admitted to the provident fund maintained by Government shall, so long as he is in Government service, be entitled to continue to subscribe to the said fund upon the same terms and conditions, and subject to the same rules, as apply to Government servants; and

(b) is not a Government servant, or being in Government service, has ceased to be in Government service, shall be entitled to the benefit of the contributory Provident Fund of the Corporations under the Regulations.

7. Termination of Service :- Except as otherwise expressly provided in the terms of a contract in any individual case, the State Government may terminate the services of the General Manager, or the Chief Accounts Officer, who is not a Government servant deputed on foreign service conditions to the Corporation or being a Government servant has ceased to be in Government service, by giving him three months notice.

8. Resignation :- Except as otherwise expressly provided by the terms of a contract in any individual case. the General Manager or the Chief Accounts Officer, who is not a Government servant deputed on foreign service, conditions to the Corporation, or being a Government servant has ceased to be in Government service, may resign his office by giving three months' notice in writing to the State Government.

9. Disciplinary action :- The General Manager or the Chief Accounts Officer, who

(a) is a Government servant deputed on foreign service conditions to the Corporation, so long as he is in Government Service, on the recommendation of the Corporation shall be subject to disciplinary action by Govt. in accordance to the rules and its Officers; and

(b) is not a Government servant, or being a Government servant has ceased to be in Government Service, shall be subject to disciplinary action by the Corporation under the Regulations.

10 Other conditions of Service :- All other matter relating to the conditions of service of the General Manager or the chief Accounts Officer who:-

(a) is a Government servant deputed on foreign service conditions to the Corporation, shall be regulated in accordance with rules laid down for such officer by the parent department of the incumbent concerned, and.

(b) is not a Government servant, or being a Government servant has ceased to be in Government service shall be regulated in accordance with the provisions of the Regulations.

11 Government servants on deputation :- Notwithstanding anything contained in these Rules, the State Government may by rules prescribe any conditions of appointment service or scales of pay for the General Manager or the Chief Accounts Officer, who is Government servant deputed on foreign service conditions.

12. Officers of Corporation when appointed as stop-gap arrangement. When General Manager or Chief Accounts Officer is appointed from among the Officers of Corporation as a stop - gap arrangement (i.e. leave vacancy of the General Manager or Chief accounts Officer) the said Officer will be entitled to pay upto the 20 percent of the minimum of the pay scale of the General Manager or Chief accounts Officer, as the case may be, in addition to pay allowance of his own post.

By order and in the name of the Governor of Gujarat,

sd/-

F. J. HERADIA,

Secretary to Government,

Notification

Home and Civil Supplies Department

Sachivaya, Ahmedabad, Date 14th December 1964.

No.G/G/298/STC-5763/6875/E- In exercise of the powers conferred by section-44 of the Road Transport Corps; Act, 1950 (LXIV of 1950), the Government of Gujarat here by makes the following rules to amend the 'Gujarat State Road Transport Corporation (General Manager & Chief Accounts Officer) Remuneration and conditions of Service) Rules 1961, as following, namely :-

1. The rules may be called the Gujarat State Road Transport Corporation (General Manager & Chief Accounts Officer) (Remuneration and conditions of Service) (First Amendment) Rules, 1964.

2. In the Gujarat State Road Transport Corporation (General Manager & Chief Accounts Officer) (Remuneration and Conditions of Service) Rules 1961, for sub-clause (3) of clause (b) of Rule -3 the following shall be substituted, namely :-

"(3) Rs. 1300-60-1600-100-1800."

By order & in the name of the Governor of Gujarat

Sd/-

S.C. Jadeja,

Under Secy, to Government.

THE GUJARAT STATE ROAD TRANSPORT CORPORATION

(CONDUCTING OF MEETINGS) REGULATIONS, 1966

In exercise of the powers conferred by clause (b) of sub-section (2) of section 45 of the Road Transport Corporations Act, 1950 (LXIV of 1950), the Gujarat State Road Transport Corporation, with the previous sanction of the Government of Gujarat hereby makes the following Regulations namely :-

1. These regulations may be called the Gujarat State Road Transport Corporation (conduct of Meetings) regulations, 1966.

2. In these Regulations, unless there is anything repugnant in the subject or context.

(a) "Chairman" means the Chairman of the Corporation.

(b) "Secretary" means the Secretary of the Corporation.

3 (i) There shall be meeting of the Board of Directors * generally once in a month and at such time as may be found necessary. Every meeting shall be held at the Head Office of the Corporation or at any other place as may be decided by the Chairman at such hour as may be appointed by the Chairman.

(ii) The Chairman may whenever he thinks fit, and shall upon the requisition of not less than three directors of the Corporation, call a special meeting.

4. The secretary shall send intimation of the date, time and place of a meeting to all the members of the Committee at least seven days before the date of meeting.

Provide that the Chairman may call a meeting at such shorter notice as he may direct for the transaction of any urgent business.

5. A copy of the agenda with the notes, if any, shall be circulated by the Secretary to all members at least three clear days before the date of the meeting.

Provide that in the case of a meeting called for the transaction of urgent business the agenda and notes shall be sent along with the notice.

6. Notwithstanding that any member has not received the agenda the meeting may proceed to transact the business on the agenda.

7. Notwithstanding anything contained in Regulation 5, any matter on which decision of the meeting is urgently required and which has not been included in the agenda of the meeting may with approval of the person presiding be placed before the meeting for its consideration.

8. (i) A Director who desires to move a proposition shall send a notice of such proposition, together with a brief note setting out the reasons in support of the proposition to the Secretary. Such proposition shall be included in the agenda of the next meeting to be held on a date not earlier than 10 days after receipt of the notice. Provided that the Chairman may allow such proposition to be included in the agenda of an earlier meeting.

* Vide H.D. No. STC-5689/430/J dt. 1-10-90

(ii) A director desiring to ask any question in order to obtain any information concerning affairs of the corporation shall give seven days notice of such question.

9. Any proposal on which the decision of the meeting is urgently required may be circulated to the directors and if approved by not less than two thirds of the total members of the directors of the Board may be deemed to have been passed by resolution at a meeting of the corporation duly convened. Such decision shall be placed before the next meeting of the Board for ratification.

10. The order in which any business may be transacted at any meeting shall be determined by the person presiding at the meeting

11. If within half an hour from the time appointed for the meeting a quorum is not present the meeting if called on the requisition of directors, shall be dissolved, in any other case it shall stand adjourned to the same day of the next week at the same time and place. Fresh notice of the such adjourned meeting shall be sent forth with to all Directors and adjourned meeting shall proceed to transact business even if there be no quorum.

12. (i) Brief Notes indicating the decisions taken by the Board at any meeting shall be recorded in a book which shall be signed by the person presiding before the close of the meeting.

(ii) The minutes of the proceedings of each meeting shall be drawn up by the Secretary and signed by him and the Vice-Chairman, and shall be circulated to the Director of the Board. After such circulation the members shall be deemed to have read them at next succeeding meeting. The minutes shall be taken as correct and shall be signed by the person presiding at such succeeding meeting unless any director present object to the minutes as having been incorrectly or incompletely recorded in which case the person presiding after taking the sense of the members present at that meeting may make such amendment in the minutes as may be necessary and the amended minutes shall then be confirmed and signed by the person presiding.

(Approved by the Government of Gujarat in terms of its letter Home Department No STC- 5766/35840/E, dtd. 1-7-1966)

13. All questions at the meeting of the Corporation Board shall be decided by a majority of votes of the Directors present and in case of an equality of votes, the person presiding shall have and exercise a second or casting vote.

(Approved by Government under letter No STC- 5766/35840/E, dtd. 7-7-1966)

*Approval by Govt, under letter No. STC-5689-4301-J dt, 1-10-90

THE GUJARAT STATE ROAD TRANSPORT CORPORATION

COMMITTEE (CONDUCT OF MEETINGS) REGULATIONS, 1966

In exercise of the powers conferred by sub-section (1) of section 45 of the Road Transport Corporation Act, 1950 (LXIV of 1950) the Gujarat State Road Transport Corporation with the previous sanction of the Government of Gujarat hereby makes the following regulations, namely:-

(1) These Regulations may be called the Gujarat State Road Transport Corporation Committees (Conduct of Meetings) Regulations, 1966.

(2) In these Regulations, unless there is anything repugnant in the subject or context :-

(a) "Act" means the Road Transport Corporation Act, 1950.

(b) "Committee" means a Committee appointed by the Corporation under section 12 of the Act,

(c) "Chairman" means the Chairman of the Committee.

(d) "Secretary" means the Secretary of the Committee.

3. The time and place at which a meeting of a Committee shall be fixed by the Secretary in accordance with the directions of the Chairman.

4. The Secretary shall send intimation of the date, time and place of meeting to all members of the Committee at least seven clear days before the date of the meeting.

Provided that the Chairman may call a meeting at such shorter notice as he may direct for the transaction of any urgent business.

5. The number of members necessary to constitute a quorum at a meeting of the Committee shall be two including the Chairman.

6. The Chairman shall ordinarily preside over a meeting of a Committee and in his absence, the members present shall choose one from among themselves to preside.

7. A copy of the agenda of a meeting, with the notes if any shall be circulated by the Secretary to all members, of the Committee at least three clear days before the date of the meeting.

Provided that in the case of a meeting called for transaction of urgent business the agenda and notes shall be sent along with the notice or circulated at the time of the meeting.

8. Notwithstanding that any member has not received the agenda, the Committee may proceed at any meeting to transact the business on the agenda.

9. At every meeting the papers connected with the items on the Agenda shall be made available by the Secretary if required by any member.

10. Notwithstanding anything contained in Regulation 7, any matter on which the decision of the Committee is urgently required, and which has not been included in the agenda of the meeting, may with the approval of the person presiding, be placed before the meeting for its consideration.

11. All questions at a meeting of a Committee shall be decided by a majority of votes of the members present and in the case of an equality of votes, the person presiding shall have and exercise a second or casting vote.

12. (1) Any member who desire to move any proposition shall send notice of such proposition together with a brief note setting out the reasons in support of the proposition to the Secretary. Such proposition shall be included in the Agenda of the next meeting to be held not less than 10 days after receipt of the notice provided that the Chairman may allow such proposition to be included in the agenda of an earlier meeting.

(2) Any member desiring to ask any question in order to obtain information relating to any of the items of the agenda of a meeting or any other point concerning the purpose for which the Committee has been formed shall give seven clear days' notice of such question to the Secretary.

13. Any proposal on which the decision of a Committee is urgently required may be circulated to members and if approved by a majority of the members of the Committee, it may be deemed to have passed by a resolution at a meeting of the Committee duly convened. Such decision shall be placed before the next meeting of the Committee for ratification.

14. The order in which any business may be transacted at any meeting shall be determined by the person presiding.

15. If within half an hour from the time appointed for the meeting quorum is not present the meeting shall stand adjourned to such further date as may be fixed by the Chairman. Fresh notice of such adjourned meeting shall be sent forthwith to all the members and the adjourned meeting shall proceed to transact business even if there be no quorum.

16. The minutes of the proceedings of each meeting shall be drawn up by the Secretary and signed by him and circulated to the member of the Committee. Any member may communicate his comments thereon to the Secretary within 15 days of the date of receipt. If no comments are received, the Chairman shall sign the minutes which shall then be deemed to be correct. If any comments are received, the Chairman may amend the minutes after taking them into consideration and sign the minutes as amended or in the alternative the Chairman may postpone consideration of the minutes to the next meeting of the Committee. When the minutes as circulated are amended by the Chairman, they shall be placed before the Committee at the next meeting and the committee may at such meeting either confirm the amended minutes or may amend them further as it deems fit. The minutes as approved by the Committee at a meeting shall be signed by the person presiding.

THE GUJARAT STATE ROAD TRANSPORT CORPORATION

(TEMPORARY ASSOCIATION OF PERSONS) REGULATIONS, 1966

In exercise of the powers conferred by subsection (2) of Section 45 of the Road Transport Corporations Act, 1950 (LXIV of 1950) the Gujarat State Road Transport Corporation hereby makes, with the previous sanction of the State Government the following regulations, namely:-

1. These Regulations may be called the Gujarat State Road Transport Corporation (Temporary Association of persons) Regulations, 1966.

2. The Corporation may associate with itself or with any Committee appointed under section 12 any person, whose assistance or advice it or the Committee may desire, for any of the following purposes, that is to say-

- (a) the selection of persons for employment
- (b) the establishment and management of workshops and
- (c) advice on operations, mechanical, administrative, labour, financial or statistical problems.

3. Any person so associated shall give assistance or advice to the Corporation or to such Committee in such manner and for such period not exceeding three months as may be mutually agreed upon between the person associated and the Corporation

Provided that such period may be extended, from time by mutual agreement by a period not exceeding three months at a time.

Provided further that the total period of association shall not exceed 12 months in any case.

4. The person so associated shall be entitled to remunerations that may be determined by the Corporation with the prior approval of the Government, subject to maximum of Rs. 2000/- per mensem or Rs. 100/- per diem and the allowances prescribed under sub-rule (3) of Rule 9A of the Bombay State Road Transport Corporation Rules, 1952.
